



LEXINGTON
*Homelessness Prevention
& Intervention*

Homelessness Prevention & Intervention Board
Lexington-Fayette Urban County Government

September 11, 2019

1:30pm – 3:30pm

Agenda

APPROVED 11-13-19

Board members present: A. Evans, K. Plomin, R. Shepard, D. Thomas, J. James, J. Parker, B. Revlett, B. Davis, J. Hodge

Board members excused: M. Meza

Board members unexcused: R. Lee, A. Wallace

Others present: Jeff Herron and Polly Ruddick (Office of Homelessness Prevention and Intervention), Stephanie Gibson (Veteran Administration), Lori Clemons (Arbor Youth Services), Nikki Stanaitis and Ace Jackson (New Vista), Marty Jones, Lindsay Anderson, Michele Lee, and Erin Hensley (Community Action Council), Jen Andrews (The Salvation Army), Laura Carr (Lexington Rescue Mission), Anita Lakes and Christy Shuffett (New Beginnings), Jackie Long (Mt. Comprehensive Care Center), Alicia Bures (Volunteers of America), Dr. Kraig Humbaugh (Lexington-Fayette County Health Department), Rachel Perkins (St. James Place), Julie Scalos (Lexington Public Library), Chris Cooperrider (LFUCG Parks and Recreation), Katie Purritt (Catholic Charities – Bakchita Empowerment), Nicole Joy (Refuge for Women), David Shadd (Hope Center), Kelli Soard (Humana – CareSource), Nicky Young (WellCare), Rachel Hoover (Goodwill).

- I. Call to Order – 1:35 p.m.
- II. Roll Call – Polly Ruddick
- III. Approval of Minutes from July 10, 2019
Motion by Davis
2nd by Shepard
Discussion: James had 1 correction on page 2 “remove recovery”
Passed with correction – none opposed
- IV. Continuum of Care Update – Jeff Herron
 - a. CoC Governance Charter**
Herron reviewed the addition of HMIS Governance. Ruddick stated this had to be done to be in compliance with HUD as OHPI was now the HMIS Lead under the new contract with KHC.
Motion by Davis
2nd by Plomin
No Discussion
Passed – None Opposed
 - b. Data Quality Plan**



LEXINGTON

*Homelessness Prevention
& Intervention*

Herron reviewed the minor changes in the data quality plan. Different report number and updated dates.

Motion by Plomin

2nd by Davis

Discussion

Davis asked if OHPI agreed with changes. Clemons stated it would be nice to run the same report for all LFUCG funding. Evans asked if this made sense to the providers. Stanaitis stated that the 640 actually gives better detailed information on clients and data.

Passed – None Opposed

- V. HMIS & Common Assessment Committee Report – Renee Shepard, Chair, Jeff Herron
Shepard deferred to Herron.

Herron stated it was a short meeting but there would be a new Sub-Committee workgroup formed to work on all the updates to the Coordinated Entry Policies and Procedures which will now be called the Fayette County Homeless System Triage Policies, Procedures, and Priorities. Herron stated that rational was the changes with HUD requirements as of April 1 with now recording all data for those that are in a housing crisis, not just those that need to be on the by-name-list. Discussion with questions and concerns. Ruddick stated that this is what the workgroup would be addressing, those questions, concerns, and how to create a system that this works for everyone. Ruddick asked everyone to think outside the box on how this could look for the homeless system and not just their agency. This is a system change, not just an agency change.

Herron stated that both the veterans and general coordinated entry reports are being worked on and revamped and will be presented at the next meeting.

- VI. Program Performance & Evaluation Committee Report – **Angela Evans, Chair**

- a. CoC Program FY19 Scoring and Ranking*

Evans asked for questions.

Motion out of Committee to accept the recommendation as presented.

Discussion: Revlett asked about the ranking number not matching the priority level or score. Ruddick stated that the ranking number was actually the original project number in the scoring file and she had forgotten to change the project number to the ranking number when she pulled into excel. Ruddick asked the board to ignore the number listed and she would fix prior to publishing so it would read correctly. Revlett asked about the project scoring 100 ranking in tier 2. Herron stated that the priority was to preserve the high performing current housing and then place new housing, bonus projects in tier 2.

Passed – None Opposed (D. Thomas recused)

- b. Street Outreach 2.0*

Evans stated that the committee met and has decided to meet again. James asked if there was no one selected. Evans stated that there was a proposal selected without a unanimous vote but there were conditions placed on the proposal that were unanimous. The organization selected had decided not to comply with those adjustments to the project, so the committee thought it was best to meet on Friday to decide next steps. Revlett asked if the committee meetings were open to the public. Ruddick stated that under the By-Laws because this is a committee meeting of a government board they are



LEXINGTON
*Homelessness Prevention
& Intervention*

open, however no one else could comment or participate in the meeting. Shepard asked if there was a difference in the committee meeting and then the committee meeting to review an RFP and select. Ruddick stated that the by-laws did not differentiate. Ruddick also stated that she would check with LFUCG Purchasing as there process for selection may supersede the by-laws. Ruddick stated that we may need to update our by-laws to reflect a closed meeting for RFP selection.

Evans stated again the vote has just been pulled from the agenda, but not the entire RFP has been pulled.

c. **5-year Strategic Plan to End Homelessness Consultant***

Evans reviewed and announced Analytic Insights was the winner and OHPI would be splitting the cost with the Affordable Housing Trust Fund as the data overlaps so much. The RFP cost was \$50,000 and OHPI would be looking at paying half of the cost.

Motion out of Committee to accept the recommendation as presented.

No Discussion

Passed – None Opposed

VII. **Advocacy, Issues and Programs Committee Report – Adrian Wallace, Chair**

Ruddick stated it was a very short meeting. Revlett announced and discussed the new 501c3 called Canopy Young Adult Community House focusing on homeless young adults 18-24 with emergency shelter being the first service to be offered.

VIII. **Encampment SOPs and Review Report – Polly Ruddick**

Ruddick reviewed the removal and cleanup of 3 camps. Cooperrider reviewed areas in public parks.

IX. **OHPI Director's Report – Polly Ruddick**

a. **Lexington Rescue Mission and Changes to Coordinated Entry P&P****

Ruddick reviewed all changes to the CE P&P that were listed on page 2.

Motion by Evans

2nd by Plomin

No Discussion. Ruddick stated that all questions, concerns, or changes will take place in the new subcommittee taskforce under the HMIS Committee.

Passed – None Opposed

b. **FY20 Budget Changes***

Ruddick reviewed the request for DLP funding. Davis highlighted the need to update the name of the DLP program. Revlett asked what the Ambassador program was. Several members addressed the program.

Ruddick reviewed the request for the New Life Day Center. Clemons asked if this was going to be an ongoing funding. Evans responded that Council put \$100,000 in the LFUCG Budget under Environmental Services and this would be in addition to that. Davis asked about what period of time this would cover. Evans stated it would be for the same time, FY20. Thomas and Parker asked exactly what the \$20,000 was for. Ruddick responded that it was for administrative costs. Members voiced concerned about repeated costs coming from OHPI. Ruddick reported funds given to New Life by LexGive. Thomas stated that the board needed to know what exactly the \$20,000 was for. Parker asked about the program being effective and discussion around the definition of effective. Effective in ending homelessness or effective for litter collection. Evans stated that this is an effective



LEXINGTON
*Homelessness Prevention
& Intervention*

program for litter collection. Ruddick stated it was effective for panhandling litter collection but not for ending homelessness.

Parker also asked about what reports would be required. Ruddick stated they would have to report as they have in the past. Carr asked about requirements of participating in HMIS. Ruddick responded they do not, but they would have to. Parker asked about the process for asking for funding from HPI and Ruddick stated that the administrative requests don't go through the same process. Ruddick clarified that New Life Day Center did not ask OHPI, Steve Polston asked the Mayor to find money, but not specifically from OHPI. Thomas asked if New Life was aware of the reporting requirements and if New Life was aware this money was coming from OHPI. Ruddick stated she could not confirm if Steve knew it was coming from OHPI.

Revlett stated concern about how effective this program was in ending homelessness and it is HPI's responsible to end homelessness. He stated he was concerned we as a board didn't have the information needed to make a decision and that OHPI had been cut 48% in their budget and now we were being asked to fund this program at \$20,000. Evans expressed concern about additional funding after the Council funded the program at \$100,000.

James suggested that the board delay making the decision until we get more information. James would like to know what the additional funding is for. Ruddick stated she would take the board's questions for more information back. Stanaitis stated that Steve should be aware of reporting and HMIS requirements for agreement as well. Thomas stated that OHPI funds may not be the best match for this program.

Ruddick reviewed the other changes in the budget.

James stated she was in support of the request from the administration. However, had concerns Steve and New Life were not aware of the requirements. Other members agreed.

Motion by Davis to accept revised budget with the exception of New Life Day Center, tabling that request pending more information.

2nd by Thomas

No further discussion

Passed – None Opposed

- c. Ruddick stated that Lexington did not get YHDP and had not received the scores yet to see how close we got to funding.
- d. OHPI received \$25,000 in grant funding from Anthem for youth homelessness.
- e. LFUCG will be applying for HUD's NOFA regrading human trafficking in partnership with Natalie's Sisters.
- f. Ruddick stated that conversations had been taking place around board education. After speaking with Davis, he suggested that the Board schedule a retreat/work session to learn about HPI Board roles and CoC Board roles and all responsibilities. Parker agreed and wanted to include expectations of committees and report out from committee, even a possible evaluation of committees. Ruddick will schedule in October.

X. Next Regular Meeting

- a. November 13, 2019, 1:30 – 3:30 Central Library, Conference Room A

XI. Other Issues and Public sharing



LEXINGTON
*Homelessness Prevention
& Intervention*

- a. Jones shared that Community Action Council was not closing their emergency family housing program. Catholic Action had changed their leasing with the property owner and was reducing the Give Kids a Home program. Clemons asked if anyone was being displaced. Jones stated that they were working with the families to move them into housing elsewhere.
- b. Dr. Humbaugh announced that the Health Department is doing some targeted testing at one of the homeless shelters in the city for TB. There has been a case associated with one of the shelters.
- c. Hoover asking for partners to assist individuals in housing.
- d. Lexington Rescue Mission expanded food service to breakfast and lunch Monday through Saturday.
- e. Mt. Comp Care is the new employment provider for veterans. Please call Jackie Long if a veteran needs to find employment. There is no office space, this program is mobile.
- f. Parker announced that tomorrow was Dining Out for Life. 26 individuals were assisted in preventing their homelessness last year from these funds.
- g. Evans read an email from a parent with a homeless son here in Lexington. Evans said thank you to all the providers for their work.

XII. Adjourn
Motion by Davis
2nd by Parker
No Discussion
Passed – none opposed

*Denotes action item by HPI Board

** Denotes action item by CoC Membership