



LEXINGTON
*Homelessness Prevention
& Intervention*



***Homelessness Prevention & Intervention Board
Lexington-Fayette Urban County Government***

Lexington-Fayette Continuum of Care Board

Mission: *To ensure everyone in Lexington has access to housing by building a coordinated strategy that brings hope and stability to all.*

Vision: *Everyone in Lexington has a safe, stable home and the support they need to thrive.*

January, 12, 2022

1:30 pm – 3:30 pm

Minutes

Held via teleconference due to ongoing COVID-19 pandemic.

APPROVED: March 9, 2022

- **Call to Order** 1:35 - B. Davis, Chair
- **Roll Call** - P. Ruddick
C. Clark-present, B. Davis-present, J. James-absent, J. Parker-excused, K. Plomin-present, B. Revlett-present, L. Sheehan-present, R. Shepard-present, D. Thomas-present, A. Wallace-present, M. Woods-present, G. Bartilow-present
- **Approval of Minutes** – B. Davis
November 10, 2021*
Motion by K. Plomin to adopt
2nd by L. Sheehan
Discussion – Corrections; to show R. Shepard to excused instead of absent, J. James recused instead of accused on Hope Center support letter vote, state motion of Hope Center support letter in a clearer manner
Passed as corrected: None Opposed
- **HMIS Common Assessment Committee Report** - R. Shepard
The Committee met December 1, 2021 via Zoom. J. Herron updated committee on HUD and their schedule as they were behind with LSA process. R. Shepard stated that the committee also discussed the 2022 LexCount methodology, and believe they are going to be able to do a similar unsheltered count like we did in 2020 before the pandemic with a few modifications and will be discussing it further under the



Director's report. The committee also discussed the triage tool to address housing crises. Updates to the tool are overdue in order to be in compliance with HUD's requirements. After more discussion it was decided that the OHPI will draft a new policy and procedures and the group will review. The target is to have this done by the April meeting for approval and they will bring it to the full board at the May meeting. R. Shepard also stated there was a new user training that was going to happen in December and no public sharing in next meeting on February 2, 2022.

- **Program Performance & Evaluation Committee** – L. Sheehan

This committee met on December 8, 2021. There was a presentation from Arbor Youth on their Rapid Rehousing Program, their emergency shelter for minors and their street outreach program. There were also presentations from Community Action Council on their Rapid Rehousing Program and their crisis and housing support for youth. Greenhouse17 also did a presentation on their emergency shelter, program statistics, and numbers of people served. Discussion and questions revolved around challenges people were facing and some of the efforts they were making to improve, as well as comparisons from year to year. Next meeting is February 16, 2022 at 1:30pm.

- **Advocacy, Issues and Programs Report-** A. Wallace

The Advocacy, Issues and Programs Committee met December 15, 2021 via Zoom. A. Bear did a presentation on the Children's Law Center. She reviewed what they can offer their clients and how to contact them. They also do trainings on a larger scale, utilize different agencies in our community and partnerships to do outreach so that parents are aware of what legally their children are entitled to and what the school system and other educational institutions are required to provide them and to make sure that is happening. Community members were able to get her contact information. The RFP for racial and equity analysis isn't closed until January 20th. That will go to Performance & Evaluation Committee at their February meeting, to be discussed and funds awarded. Old business items included discussion of an executive committee for the Continuum of Care. It was decided at the last full board meeting an additional CoC executive committee is needed. The CoC is a larger body that has federal mandates and the board shouldn't necessarily be the same and that we need to recruit from our general membership for Executive Committee. The invitation at this meeting is for folks to come to the next Advocacy meeting on February 23, 2022 via zoom at 1:30. A. Wallace ask P. Ruddick if they could send out the bylaws so that they can differentiate between OHPI and CoC so that everybody can be prepared at that meeting. K. Plomin ask about the size of the Executive Committee and A. Wallace said that he doesn't think there is a federal mandate on the size of the Executive Committee. A. Wallace said that would be discussed within the first 30 minutes of the February meeting.

- **Encampment SOP and Review Report** - P. Ruddick



P. Ruddick stated that she included the report in the board members packet and will take any questions they have. B. Davis ask if there was only one location. P. Ruddick verified that there was only one location. B. Revlett ask that if the folks from the camp had relocated when the camp was cleared. P. Ruddick answered indicating contractors got there that morning everyone was gone. B. Davis ask if clean ups were done by private contractor. P. Ruddick said Environmental Services, Code Enforcement and LFUCG contract with private companies for any camp removal.

- **OHPI Director's Report - P. Ruddick**

- P. Ruddick stated that a draft support letter for Volunteers of America Mid-States was included in the board packet. P. Ruddick stated that no other organization applies for these funds and the CoC traditionally does a letter of support. The CoC has not finalized a formal process for support letters so this came directly to the full Board.

Motion by J. James to approve support letter

2nd by –A. Wallace

No further discussion

Passed-None Opposed

- P. Ruddick stated that the HMIS Committee did approve the methodology for the 2022 LexCount. However since that meeting in December there have been a lot of changes in the community with COVID-19 spread. Cases are increasing and on the rise. HUD has released a new waiver providing a postponement of the count until the end of February. P. Ruddick has discussed this with the Coalition for Homeless up in Louisville and Kentucky Balance of State. Louisville and the Balance of State are in agreement that we should postpone the count. It isn't safe for volunteers to go out now. The methodology will remain the same however the date in the methodology will change to February 23, 2022. We will also be moving all of our planning. We will cancel the planning meetings for the rest of January and move those to February.

Motion by R. Shepard to accept the 2022 LexCount methodology with the new date of February 23, 2022

2nd by L. Sheehan

No further discussion

Passed – None Opposed

P. Ruddick stated that as of right now Friday is our last day that has been approved to meet virtually as a Government Board. Hopefully we will get that allowance extended by the state but as of right now we will go back to meeting in person on Monday.

- P. Ruddick stated the OHPI has a vacant position, CoC Coordinator. Commissioner C. Lanter and P. Ruddick will be reviewing those applications very quickly to fill that position. C. Lanter stated that only about ten (10) applicants had applied so the application period was extended for a couple weeks. A. Wallace asked if pay



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was comparable to the position. C. Lanter responded that if the person is interested and wants to come in and negotiate pay, there is enough window there. He also said that LFUCG is planning an overall study of all positions to determine if they are in correct pay grade. The CoC Coordinator position is so hyper specific and that a person with a good skill set may have to be hired.

- **Next Regular Meeting** - B. Davis, Chair

March 9, 2022. L. Sheehan stated for the group that if anyone is concerned about the virtual meetings and the order that allows us to have them, this is a state level decision so contact your state legislator.

- **Other Issues and Public Sharing**

None

- **Adjourn**

Motion by K. Plomin

2nd by L. Sheehan

No further discussion

Passed – None Opposed