



**LEXINGTON**  
*Homelessness Prevention  
& Intervention*

**Homelessness Prevention & Intervention Board**  
**Lexington-Fayette County Continuum of Care Board**  
*Lexington-Fayette Urban County Government*

September 9, 2020  
1:30pm – 3:30pm

**Agenda**

Zoom Teleconference Due to COVID-19 Restrictions  
Live on Facebook for Public Comment and Interaction with CoC Membership

**APPROVED 11/11/2020**

**Board members present:** B. Davis, B. Revlett, J. Parker, K. Plomin, R. Shepard, A. Wallace, J. James, D. Thomas, C. Walker, D. Rogers

**Board members excused:**

**Board members unexcused:** R. Lee, J. Hodge

- I. Call to Order – 1:33 p.m.
- II. Special Statement of COVID-19 Open Meetings - **Ruddick**
- III. Roll Call – **Ruddick**
- IV. Approval of Minutes
  - a. July 8, 2020\*
    - Motion - Wallace
    - 2<sup>nd</sup> - Davis
    - Discussion - None
    - Passed – none opposed
- V. HMIS & Common Assessment Committee Report – **Shepard, Chair**

Shepard was unable to use audio for the call, she deferred to Jeff Herron, CoC Coordinator in the Office of Homelessness Prevention and Intervention, to read her report and take any questions.

  - Motion by Rogers
  - 2<sup>nd</sup> by Davis
  - No further discussion
  - Passed - None Opposed

Herron stated that the Committee met on August 5<sup>th</sup>. HUD has again updated the reporting calendar for data submissions. HUD will be combining the Longitudinal Systems Analysis (LSA) data collection process for 2019 and 2020; the CoC will submit data files for the two periods



concurrently. That process will begin in October with an early November 2020 submission deadline. Next, the CoC will begin work on FY20 System Performance Measures in October with a submission deadline of March 2021.

The 2020-2021 Data Quality Plan has been updated. You have been emailed a copy of that plan. It was a late entry and not included in the original board packet. There were no significant changes from the prior year's plan. Mainly reporting dates were updated and we did drop the requirement to do quarterly reports. The HPI Board is required by the CoC Governance to approve the Data Quality Plan each year.

We discussed the need to finalize our Housing Crisis Triage Policies and Procedures work. HUD has given some indications that it might not be as strict as regarding timeline as it first appeared, however, we still need to complete this work to guide our CoC. HUD also encouraged CoCs to update Coordinated Entry policies in light of COVID-19 to better ensure prioritization of those most vulnerable. Related to this, CoCs are also being urged to engage in analysis about the racial equity of their systems, including Coordinated Entry. Committee spent some time discussing how best to accommodate both of these items and will continue to discuss at our next meeting.

Committee discussed ideas to improve on HMIS Training. Herron suggested that there be 5 areas of training offered going forward and that users could learn at their own pace. The five suggested areas are Orientation, New Users, Intermediate Users, Project Specific, and Data Quality & Reporting. By reorganizing this will free up a lot of time and allow more specialized trainings to occur.

The HMIS User Workgroup met on Aug 25th and was previously suggested this group will continue to meet virtually indefinitely. No one attended the meeting.

There was a brief discussion about evictions and then the meeting adjourned.

The next meeting is on Oct 7th at 1:30pm via Zoom.

Motion from Committee

2<sup>nd</sup> by Wallace

No further Discussion

Passed - None Opposed

#### VI. Program Performance & Evaluation Committee Report – **Plomin, Chair**

Plomin stated she was downtown and did not have her report with her and asked the Ruddick review the two meetings the Committee had.

Ruddick stated the Committee met on August 7<sup>th</sup> to review the Extended Social Resource grants through the Department of Social Services. There were 5 applications this year and only \$550,000, not the typical \$750,000 we have had in the past. All agencies have been made aware of their funding through LFUCG Purchasing and the LFUCG Department of Social Services. Ruddick reviewed the awards: Arbor Youth for \$140,000, Community Action Council for \$110,000, GreenHouse17 for \$120,000, Blue Grass Care Navigators for \$55,000 and Salvation Army for \$100,000. This will not need a motion as this funding is awarded through the Department of Social Services and not OHPI.

The next Committee meeting was on August 21<sup>st</sup> to review the RFPs released for the Innovative and Sustainable Solutions Grant. Ruddick stated that the OHPI had released seven (7) RFPs to the community. Only two RFPs received proposal submissions; Permanent Housing and Intensive Case Management in partnership with Catholic Action Center (2 submissions) and the Communication and Marketing Consultant for the Continuum of Care (3 submissions). The



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Committee reviewed, scored and ranked. The Committee selected Mountain Comprehensive Care Center for a total award of \$190,670 for the Permanent Housing in partnership with Catholic Action Center. The Committee selected Untold Content for a total award of \$233,063 to operate our Communications and Marketing for the Continuum of Care. Ruddick reviewed the deliverables for the marketing and communications, highlighting the development of a public-facing data interface.

Motion from Committee is to accept both proposals for FY21 funding.

2<sup>nd</sup> by Davis

Discussion:

Rogers asked if the board could participate in the decision making process. Ruddick explained that only neutral members could weigh in on awards and scoring. Rogers then asked if the Board could take the proposals under separate motions.

Rogers motioned to make an amendment to the original motion to take each of the proposals in separate votes.

2<sup>nd</sup> by Wallace

Discussion on Motion:

Plomin asked why Rogers wanted to separate. Rogers stated he was opposed to one and in favor of the other so he wanted to vote on each one separately. Revlett asked about printing costs. Ruddick stated it was not included as the CoC would use a local printer.

Passed - None opposed

### First Motion

#### Mountain Comprehensive Care Center Proposal

2<sup>nd</sup> by Shepard

Discussion on Motion:

Rogers stated that he had a fundamental problem with taking local dollars and funding a Community Mental Health Center operating outside its state designated boundary. Wallace agreed that we need to keep funding within the city but acknowledged that this was an established partner. Davis asked for confirmation that Mt. Comprehensive Care did have an office in Lexington. Ruddick stated they did have an office (2 offices). Plomin stated that the office was above the Catholic Action Center. Davis asked about the legality of accepting the proposals. Rogers stated he didn't know that answer and that wasn't his concern, nor did he care they had an office here. He referenced state legal requirements. Plomin stated they do a lot of work in Lexington and this Board had awarded them funds in the past. Ruddick stated that the Board had awarded them a permanent housing high utilizer housing program prior. James stated we have also awarded Welcome House. Thomas and Parker asked about other applications. Ruddick stated that there was another applicant; however, there was a very, very significant scoring difference between the two applications. The other applicant did not have a letter of support from Catholic Action Center which was a requirement of the RFP. Parker suggested that the Board work with local providers to recruit agencies in an effort to make them ready to apply for possible funds. Plomin stated that the scoring criteria does not have "local agency" as a scoring requirement. Rogers stated he did not have an issue with the awarding/scoring process, it is a fundamental problem with funding a Community Mental Health Center whose state designated area is outside Fayette



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County. James asked if “local agency” could be built into the RFP scoring process.  
Parker suggested moving that to another agenda, agenda not clarified.  
Passed – Rogers Opposed

Untold Content

2<sup>nd</sup> by Davis

Discussion on Motion: None

- VII. Advocacy, Issues, and Programs Committee Report - **Wallace, Chair**  
Wallace stated that Ruddick and Revlett were reviewing the Standard Operating Procedures for Encampments. Revlett stated he would bring those changes to the next committee meeting.  
Wallace reviewed the LFUCG Housing Stabilization Partnership Program.
- VIII. Encampment SOPs and Review Report – **Ruddick**  
Ruddick asked if there were any questions on the encampment report. Davis asked where the camp was located. Ruddick described the location off of New Circle Road behind Salvation Army Thrift Store. Revlett asked what “not self-relocating” would mean. Ruddick stated that we have not had a refusal to relocation and we have not been forced to bring law enforcement in to mitigate the situation for someone refusing to leave the location.
- IX. OHPI Director’s Report – **Ruddick**  
Reviewed in detail the Housing Stabilization Partnership Program. Revlett asked how this information was going to be communicated with the local judges. Lanter stated that the LFUCG Law Commissioner would communicate the Housing Stabilization Program with the judges.  
Ruddick reviewed the overall investment into the homeless system for FY21. Revlett asked clarification on funding sources, what was federal stimulus versus local investment. No further discussion.  
Ruddick reviewed the FY21 Budget with no funds reserved per policy. Board discussion. No action taken. More budget conversations should take place in Advocacy as needed.
- X. Next Regular Meeting  
November 11, 2020 – 1:30pm – 3:30pm via Zoom teleconference
- XI. Other Issues and Public Sharing  
Parker stated that tomorrow would be Dining Out for Life to Support AVOL.  
Rogers stated that New Vista has a new CEO Dee Worline. Rogers announced that he is retiring from New Vista and stepping down from the Board at the end of September.
- XII. Adjourn at 3:04pm  
Motion - James  
2<sup>nd</sup> - Davis  
Discussion - None  
Passed – none opposed