



# Fayette County Public Schools

## PROFESSIONAL LEAVE BY DISTRICT PERSONNEL PLANNING MEETING - AUGUST 8, 2024

Post Approval Request	Staff Member(s)	Location	Substitute	Funding Source(s)	Total Cost
<b>Professional Activity:</b> The Kennedy Center Arts Education Conference <b>Location:</b> Arlington, VA <b>Dates:</b> June 22-26, 2024 <b>Work Days:</b> 0 <b>Purpose:</b> To focus on sharing promising practices prioritizing arts education, inclusive of arts integration in schools.	Julie Adler Charissa Riley	Lexington Traditional Middle Lexington Traditional Middle	NO NO	Gen Fund/ Fine Arts Gen Fund/ Fine Arts	\$2,200.00 \$2,200.00
<b>Post Approval Rationale:</b> Late submission from the school.					
<b>Professional Activity:</b> Music Wild Modern Band Summit <b>Location:</b> Fort Collins, CO <b>Dates:</b> July 6-13, 2024 <b>Work Days:</b> 0 <b>Purpose:</b> To present at this conference on how to start a statewide all-state elementary modern band.	Kailey Holmes	Stonewall Elem	NO	Title II	\$1,053.00
<b>Post Approval Rationale:</b> Late submission from the school.					
<b>Professional Activity:</b> Victory Over Violence Conference <b>Location:</b> Covington, KY <b>Dates:</b> July 10-12, 2024 <b>Work Days:</b> 3 <b>Purpose:</b> To gain knowledge and information related to best practices in supporting student achievement in FRYSC role.	Patricia Shobe	Paul L Dunbar High	NO	Gen Fund/FRYSC	\$837.00
<b>Post Approval Rationale:</b> Late submission from the school.					
<b>Professional Activity:</b> Kentucky Association of School Administrators Leadership Institute <b>Location:</b> Louisville, KY <b>Dates:</b> July 24-26, 2024 <b>Work Days:</b> 2 <b>Purpose:</b> To prepare district and school leaders for the upcoming school year by fostering collaboration to exchange ideas, resources and inspiration.	Katherine Mathews	Winburn Middle	NO	Title II	\$996.00
<b>Post Approval Rationale:</b> Late hire after deadline for board approval prior to the conference.					
<b>Professional Activity:</b> Kentucky Association of School Administrators Leadership Institute <b>Location:</b> Louisville, KY <b>Dates:</b> July 23-26, 2024 <b>Work Days:</b> 4 <b>Purpose:</b>	Felicia Lindsay Amy Smith	Audrey Grevious Center George W Carver STEM Acade	NO NO	Title II Title II	\$1,549.00 \$1,549.00
<b>Post Approval Rationale:</b> Original leave request had incorrect dates and late substitution for principal that was unable to attend.					
<b>Professional Leave Request Activity:</b> Women's Business Enterprise Council <b>Location:</b> Cincinnati, OH <b>Dates:</b> August 26-28, 2024	Sarah Gaines	John D Price	NO	Gen Fund/Warehouse	\$1,250.00



**Professional Activity:** Association of School Business Officials Conference  
Carol Coleman  
John D Price  
NO  
Grant/Benefits  
\$2,050.00  
Casondra Jones  
John D Price  
NO  
Grant/Benefits  
\$2,050.00  
**Location:** Athens, GA  
**Dates:** November 4-8, 2024  
**Work Days:** 5  
**Purpose:** To train in relation to school finance, administrative support, payroll, benefits and FML.

**Professional Activity:** National District Wellness Coalition Conference  
Angela Stark  
John D Price  
NO  
Gen Fund/Risk Mgmt  
\$1,745.00  
**Location:** EL Paso, TX  
**Dates:** November 11-14, 2024  
**Work Days:** 4  
**Purpose:** To have the opportunity to discuss challenges and opportunities for wellness policies and educating and engaging administrators.

**Fayette County Public Schools  
REQUEST FOR PROFESSIONAL LEAVE  
AND SUB REQUEST FORM**

7/15/2024

Liggins, Demetrus

Superintendent

Council of Great City Schools

Dallas, TX

3

yes

6

October 15-20, 2024

\$ 950.00    \$ 300.00    \$ 800.00    \$ 500.00    \$ -

none

Signature

none

Date

none

0011075-DEPT







Fayette County Public Schools  
**REQUEST FOR PROFESSIONAL LEAVE  
 AND SUB REQUEST FORM**

DATE OF REQUEST  
 7/17/24

NAME (LAST, FIRST, INITIAL)	SCHOOL/DEPARTMENT	EMPLOYEE NUMBER
Minichan, Allison	Student Support	308690
CLASSIFICATION	SUBJECT/ GRADE TAUGHT (IF APPLICABLE)	
Cassified	Associate Director of Student Support	

TITLE OF PROFESSIONAL LEAVE ACTIVITY  
 Council of the Great City Schools

LOCATION (CITY/STATE)	NUMBER OF WORKDAYS	WILL YOU BE STAYING OVERNIGHT?	NUMBER OF DAYS (INCLUDING TRAVEL TIME)	DEPARTURE / RETURN DATE
Dallas, TX	3		4	10/16/24 - 10/19/24

SUB REQUIRED (ENTER DATES)	SUB PREFERENCE	ORG/OBJ/PROJ (TO BE COMPLETED BY BUDGET MGR)
SUB FUNDING SOURCE	SUB FUNDS BUDGET MGR SIGNATURE	

**EXPENSE ESTIMATE**  
 Transportation cost are limited to reimbursement for economy air to destination and return. Automobile is utilized reimbursement limited to least cost to the district. Economy ground travel fare mileage.

LODGING	MEALS	TRANSPORTATION	REGISTRATION	MISCELLANEOUS (PARKING, TOLLS, ETC.)
\$ 900.00	\$ 200.00	\$ 700.00	\$ 500.00	\$ 200.00

CAR RENTAL / AUTHORIZATION (REQUIRED)	CAR RENTAL / AUTHORIZATION (SUPERINTENDENT OR DESIGNEE)	
	Signature	Date

TOTAL ESTIMATED EXPENSES	FUNDING SOURCE ORG/OBJ/PROJ
\$ 2,500.00	0011060/0589/OEST

**PURPOSE OF PROFESSIONAL LEAVE AND OTHER REMARKS (REQUIRED)**  
 Our Student Support Leads will have access to support and collaboration with other Great City Council Student Support Leads. This will be an opportunity to review and discuss the latest needs, resources, and tools related to providing best practice SS interventions to students and families in FCPS.

**APPROVALS**

Employee Policy Agreement: I have read and agree to the terms and conditions of the FCPS Professional Development Leave Policy.  
 Employee Signature: *Allison Minichan* Date: 7/18/24

PRINCIPAL/DIRECTOR	BUDGET MANAGER	PROFESSIONAL DEVELOPMENT REP. (MUST BE SIGNED IF PRO FUNDS ARE USED)
Signature: <i>H. Rowley</i> Date: 7/18/24	Signature: <i>H. Rowley</i> Date: 7/16/24	Signature: <i>Christy Egan</i> Date:

APPROVED BY SBDM Council on	Included in SBDM Council Minutes as Item # _____
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REQUEST HAS BEEN APPROVED ON THE \_\_\_\_\_ BOARD OF EDUCATION AGENDA  
 DISTRIBUTION: Forward to Office of Professional Growth & Development



## Fayette County Public Schools REQUEST FOR PROFESSIONAL LEAVE AND SUB REQUEST FORM

DATE OF REQUEST: **7/17/24**

NAME (LAST, FIRST, INITIALS) <b>Melton, Antonio</b>	SCHOOL/DEPARTMENT <b>Student Support</b>	EMPLOYEE NUMBER <b>303808</b>
CLASSIFICATION <b>Cassified</b>	SUBJECT/GRADE TAUGHT (IF APPLICABLE) <b>School Counseling/Guidance Coordinator</b>	

TITLE OF PROFESSIONAL LEAVE ACTIVITY  
**Council of the Great City Schools**

LOCATION (CITY/STATE)	NUMBER OF WORKDAYS	WILL YOU BE STAYING OVERNIGHT?	NUMBER OF DAYS (INCLUDING TRAVEL TIME)	DEPARTURE/RETURN DATE
<b>Dallas, TX</b>	<b>3</b>		<b>4</b>	<b>10/16/24-10/19/24</b>

SUB REQUIRED (END DATES)	SUB REFERENCE	ORG/GRN/FROU <small>(TO BE COMPLETED BY BUDGET MGR)</small>
	SUB FUNDING SOURCE	SUB FUNDS BUDGETING SIGNATURE

**EXPENSE ESTIMATE**  
(Transportation costs are limited to 10 miles; limiting economy flights; no international travel; no hotel; no meals; no laundry; no economy room; no car rental)

LODGING	MEALS	TRANSPORTATION	REGISTRATION	miscellaneous (parking, tolls, etc.)
\$ <b>900.00</b>	\$ <b>200.00</b>	\$ <b>700.00</b>	\$ <b>500.00</b>	\$ <b>200.00</b>

CARRENTAL/AUTHORIZATION (required)	CARRENTAL/AUTHORIZATION (SUPERINTENDENT OR DESIGNEE)	
	Signature	Date

TOTAL ESTIMATED EXPENSES	FUNDING SOURCE
\$ <b>2,500.00</b>	ORG/GRN/FROU <b>0011066/0589/DEPT</b>

**PURPOSE OF PROFESSIONAL LEAVE AND OTHER REMARKS (REQUIRED)**  
Our Student Support Leads will have access to support and collaboration with other Great City Council Student Support Leads. This will be an opportunity to review and discuss the latest needs, resources, and tools related to providing best practice SS interventions to students and families in FCPS.

### APPROVALS

Employee Policy Agreement: I have read and agree to the terms and conditions of the FCPS Professional Development Leave Policy.  
Employee Signature: *Antonio Melton* Date: **7/12/24**

PRINCIPAL/DIRECTOR	BUDGET MANAGER	PROFESSIONAL DEVELOPMENT REP <small>(MULTIPLE SIGNED IF APPLICABLE)</small>
Signature <i>[Signature]</i>	Signature <i>[Signature]</i>	Signature
Date <b>7/18/24</b>	Date <b>7/18/24</b>	Date

Approved by SBOM Council (if applicable)	Included in SBOM Council minutes (check number)

REQUEST HAS BEEN APPROVED ON THE BOARD OF EDUCATION AGENDA  
DISTRIBUTION: Forward to Office of Professional Growth & Development



**Fayette County Public Schools**  
**REQUEST FOR PROFESSIONAL LEAVE**  
**AND SUB REQUEST FORM**

DATE OF REQUEST  
**7/17/24**

NAME (LAST FIRST INITIAL)	SCHOOL DEPARTMENT	EMPLOYEE NUMBER
Smith, Shericka	Student Support	314003
CLASSIFICATION	SUBJECT/GRADE TAUGHT (IF APPLICABLE)	
Cassified	Mental Health/ESS Coordinator	

**TO: LEAD PROFESSIONAL LEAVE ACTIVITY**  
**Council of the Great City Schools**

LOCATION (CITY STATE)	NUMBER OF WORKDAYS	WILL YOU BE STAYING OVERNIGHT?	NUMBER OF DAYS INCLUDING TRAVEL TIME	DEPARTURE/RETURN DATE
Dallas, TX	3		4	10/16/24-10/19/24

SUB REQUIREMENT (ENTER DATE)	SUB PREFERENCE	ORG/OBJ/PRD
		(TO BE COMPLETED BY BUDGET MGR)
	SUB FUNDING SOURCE	SUB FUNDS BUDGET MGR SIGNATURE

**EXPENSE ESTIMATE**  
 Transportation costs are limited to a single round-trip economy class destination and return. Automobile fuel and reimbursement is limited to a per mile rate for economy round-trip mileage.

LODGING	MEALS	TRANSPORTATION	REGISTRATION	MISCELLANEOUS (PARKING, TOLLS, ETC)
\$ 900.00	\$ 200.00	\$ 700.00	\$ 500.00	\$ 200.00

CAR RENTAL AUTHORIZATION (REQUIRED)	CAR RENTAL AUTHORIZATION (SUPERINTENDENT OR DESIGNEE)
	Signature: _____ Date: _____

TOTAL ESTIMATED EXPENSES	FUNDING SOURCE
\$ 2,500.00	ORG/OBJ/PRD
	0011060/0589/DEPT

**THROUGH PROFESSIONAL LEAVE (INDICATE REMARKS) (REQUIRED)**  
 Our Student Support Leads will have access to support and collaboration with other Great City Council Student Support Leads. This will be an opportunity to review and discuss the latest needs, resources, and tools related to providing best practice SS interventions to students and families in FCPS.

**APPROVALS**

**Employee Policy Agreement:** I have read and agree to the terms and conditions of the FCPS Professional Development Leave Policy.  
 Employee Signature: *[Signature]* Date: *7/17/24*

PRINCIPAL/DIRECTOR	BUDGET MANAGER	PROFESSIONAL DEVELOPMENT REP. (MUST BE SIGNED IF FUNDS ARE USED)
Signature: <i>[Signature]</i> Date: <i>7/18/24</i>	Signature: <i>[Signature]</i> Date: <i>7/18/24</i>	Signature: _____ Date: _____

Approved by SADM Council on _____	Included in SADM Council minutes at item number _____
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**REQUEST HAS BEEN APPROVED ON THE BOARD OF EDUCATION AGENDA.**  
 DISTRIBUTION: Forward to Office of Professional Growth & Development



# Fayette County Public Schools

## REQUEST FOR PROFESSIONAL LEAVE AND SUB REQUEST FORM

DATE OF REQUEST

<b>NAME (LAST, FIRST, INITIAL)</b> Newbern, Hadiyah	<b>SCHOOL/DEPARTMENT</b> Student Support	<b>EMPLOYEE NUMBER</b> 311945
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<b>CLASSIFICATION</b> <input checked="" type="radio"/> Certified <input type="radio"/> Classified	<b>SUPERVISOR/GRADE TAUGHT (IF APPLICABLE)</b> Chief Student Support Officer
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**TITLE OF PROFESSIONAL LEAVE AS VENDOR**  
Council of the Great City Schools

LOCATION (City, State)	NUMBER OF WORKDAYS	WILL YOU BE STAYING OVERNIGHT?	NUMBER OF DAYS (INCLUDING TRAVEL TIME)	DEPARTURE DATE
Dallas, TX	3	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	4	10/16/24-10/19/24

<b>DATE REQUEST ENTERS DATES</b>	<b>SUB PREFERENCE</b>	<b>DATE REQUESTED</b>
		(TO BE COMPLETED BY BUDGET MANAGER)

<input type="checkbox"/> Full day <input type="checkbox"/> AM	<b>SUB FUNDING SOURCE</b>	<b>SUB FUNDS BUDGET YEAR SIGNATURE</b>
<input type="checkbox"/> Half day <input type="checkbox"/> PM		

**EXPENSE ESTIMATE**  
When preparing costs to submit for reimbursement, you are responsible for identifying and listing all applicable reimbursable expenditures. A limited amount may be used for miscellaneous expenses. Please see the available.

QUININE	MEALS	TRANSPORTATION	REGISTRATION	OTHER (Specify)
\$ 900.00	\$ 200.00	\$ 700.00	\$ 500.00	\$ 200.00

<b>SAP REVIEWER (submitting person's approval)</b>	<b>SAP REVIEWAL AUTHORITY (SUPERINTENDENT OR DESIGNEE)</b>
	Signature: _____ Date: _____

<b>TOTAL ESTIMATED EXPENSES</b> \$ 2,500.00	<b>FUNDING SOURCE (ORC/DEPT/FUND)</b> 0011060/0589/ DEPT	<input type="checkbox"/> School funds <input type="checkbox"/> District PD funds <input type="checkbox"/> Grant (Specify) <input type="checkbox"/> Classified PD funds <input type="checkbox"/> School PD funds <input type="checkbox"/> Other (Specify)
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**NOTICE OF THE DETAILS (REQUIRED)**

Our Student Support Leads will have access to support and collaboration with other Great City Council Student Support Leads. This will be an opportunity to review and discuss the latest needs, resources, and tools related to providing best practice SS interventions to students and families in FCPS.

### APPROVALS

Employee Policy Agreement: I have read and agree to the terms and conditions of the FCPS Professional Development Leave Policy.  
 Employee Signature: Hadiyah Newbern    Date: 7/18/24

<b>PRINCIPAL/DIRECTOR</b>	<b>BUDGET MANAGER</b>	<b>PROFESSIONAL DEVELOPMENT MEMBER (MUST BE SIGNED IF PD FUNDS ARE USED)</b>
Signature: <u>[Signature]</u>	Signature: <u>[Signature]</u>	Signature: _____
Date: <u>7/11/24</u>	Date: <u>7/18/24</u>	Date: _____

<b>APPROVED BY SEB/1 Council member</b>	<b>APPROVED BY SED/1 Council member</b>

REQUEST HAS BEEN APPROVED ON THE \_\_\_\_\_ BOARD OF EDUCATION AGENDA  
 DISTRIBUTION: Forward to Office of Professional Growth & Development



# Fayette County Public Schools REQUEST FOR PROFESSIONAL LEAVE AND SUB REQUEST FORM

7/16/2024

Costner, Byron

John D Price Building

324197

Certified

Classified

Council on Greater City Schools Conference

San Diego, CA

4

Yes

No

6

October 15-20

Full day

AM

Half day

PM

\$ 1,350.00

\$ 390.00

\$ 835.00

\$ 425.00

\$ -

Signature

Date

School funds

District PD funds

Grant (Specify)

Classified PD funds

School PD funds

Other (Specify)

Benefits Grant

To learn best practices of large urban school districts best practices for financial, Benefits and Payroll management and administration

Employee Policy Agreement: I have read and agree to the terms and conditions of the FCPS Professional Development Leave Policy.

Employee Signature: Byron K. Costner Date: 7/16/24

Signature

Signature

Signature

Date

Date

Date

REQUEST HAS BEEN APPROVED ON THE

BOARD OF EDUCATION AGENDA

DISTRIBUTION: Forward to Office of Professional Growth & Development



# Fayette County Public Schools REQUEST FOR PROFESSIONAL LEAVE AND SUB REQUEST FORM

7/16/2024

Jackson, Rodney O.

John B Price Building

303797

Certified  Classified

Council on Greater City Schools Conference

San Diego, CA

4

Yes  No

6

October 15-20

Full day  AM  
 Half day  PM

\$ 1,350.00    \$ 390.00    \$ 839.00    \$ 425.00    \$ -

Signature \_\_\_\_\_ Date \_\_\_\_\_

School funds  District PD funds  
 Grant (Specify)  Classified PD funds  
 School PD funds  Other (Specify)  
Benefits Grant

To learn best practices of large urban school districts best practices for financial, Benefits and Payroll management and administration

Employee Policy Agreement: I have read and agree to the terms and conditions of the FCPS Professional Development Leave Policy.  
Employee Signature: [Signature] Date: 7/16/24

Signature [Signature]  
Date 07/17/2024

Signature [Signature]  
Date 7/16/24

Signature \_\_\_\_\_  
Date \_\_\_\_\_

REQUEST HAS BEEN APPROVED ON THE \_\_\_\_\_ BOARD OF EDUCATION AGENDA  
DISTRIBUTION: Forward to Office of Professional Growth & Development



# Fayette County Public Schools

## PROFESSIONAL LEAVE BY DISTRICT PERSONNEL REGULAR MEETING - AUGUST 26, 2024

	Staff Member(s)	Location	Substitute	Funding Source(s)	Total Cost
<b>Professional</b> Family, Career and Community Leaders of America <b>Activity:</b> National Leadership Conference <b>Location:</b> Seattle, Washington <b>Dates:</b> June 28, 2024 - July 4, 2024 <b>Work Days:</b> 0 <b>Purpose:</b> To receive family and consumer sciences curriculum updates and leadership development.	Laura Moffett	Jessie Clark Middle	NO	Perkins Grant	\$3,187.00
<b>Post Approval</b> Rationale: PL department oversight.					
<b>Professional</b> Truist Leadership Institute <b>Activity:</b> <b>Location:</b> Greensboro, NC <b>Dates:</b> July 14-18, 2024 <b>Work Days:</b> 4 <b>Purpose:</b> To allow principals to invest in themselves to understand why we lead the way we lead and to enhance leadership to promote collaboration in the schools and increase student achievement.	Diana Smith	James L Allen Elem	NO	Outside/Third Party	\$1,300.00
<b>Post Approval</b> Rationale: Late submission from the school.					
<b>Professional</b> Kentucky Association of School Administrators <b>Activity:</b> Leadership Institute <b>Location:</b> Louisville, KY <b>Dates:</b> July 24-26, 2024 <b>Work Days:</b> 3 <b>Purpose:</b> To prepare district and school leaders for the upcoming school year by fostering collaboration to exchange ideas, resources and inspiration.	Chenita Adamson Nathan Lockhart Cory Canter Paul Richardson Robert Barnes	Lexington Traditional Middle Tates Creek Middle Henry Clay High Paul L Dunbar High Paul L Dunbar High	NO NO NO NO NO	Title I Title I Title I Title II Title II	\$1,247.00 \$1,699.00 \$1,119.00 \$1,375.00 \$1,375.00
<b>Post Approval</b> Rationale: Late submission from the school.					
<b>Professional</b> Kentucky Association of School Administrators <b>Activity:</b> Leadership Institute <b>Location:</b> Louisville, KY <b>Dates:</b> July 24-25, 2024 <b>Work Days:</b> 2 <b>Purpose:</b> To prepare district and school leaders for the upcoming school year by fostering collaboration to exchange ideas, resources and inspiration.	Kendra Schadler	Tates Creek Middle	NO	Title I	\$988.00
<b>Post Approval</b> Rationale: Late submission from the department.					
<b>Professional</b> Kentucky Association of School Administrators <b>Activity:</b> Leadership Institute <b>Location:</b> Louisville, KY <b>Dates:</b> July 25-26, 2024 <b>Work Days:</b> 2 <b>Purpose:</b> To prepare district and school leaders for the upcoming school year by fostering collaboration to exchange ideas, resources and inspiration.	Jennifer Ward	John D Price	NO	Gen Fund/School Leadership	\$429.00
<b>Post Approval</b> Rationale: Late submission from the department.					
<b>Professional Leave Request</b>	<b>Staff Member(s)</b>	<b>Location</b>	<b>Substitute</b>	<b>Funding Source(s)</b>	<b>Total Cost</b>
<b>Professional</b> American Association of School Administrators <b>Activity:</b> Urban Superintendents Academy Summit <b>Location:</b> Alexandria, VA	Tiffany Marshall	John D Price	NO	Gen Fund/School Leadership	\$3,617.00

Dates: August 15-17, 2024

Work Days: 2

Purpose: To enhance leadership skills and inspire innovative solutions to improve educational outcomes for all students.

Professional Kentucky Migrant Education Program Fall Academy Lisa Hillenbrand John D Price NO Gen Fund/Migrant \$630.00  
Activity:

Location: Bowling Green, KY

Dates: September 3-6, 2024

Work Days: 3

Purpose: To receive training for Kentucky Migrant Education Program recruiters, advocates, district contacts and teachers that work closely with the migrant program.

Professional Kentucky Migrant Education Program Fall Academy Maribel Sanchez John D Price NO Outside/KDE \$950.00  
Activity:

Milton Meza

John D Price

NO

Outside/KDE

\$950.00

Location: Bowling Green, KY

Miriam Cabrera

John D Price

NO

Outside/KDE

\$950.00

Dates: September 4-6, 2024

Work Days: 3

Purpose: To receive training for Kentucky Migrant Education Program recruiters, advocates, district contacts and teachers that work closely with the migrant program.

Professional Kentucky Association for Psychology in the Schools: Mackenzie Leachman John D Price NO Gen Fund/Student Support \$800.00  
Activity: The Transformative Power of Collaboration

Location: Bowling Green, KY

Dates: September 22-24, 2024

Work Days: 2

Purpose: To support professional learning goals in transformative leadership, collaboration as well as requirements to renew certifications.

Professional National School Attorneys Association Conference Shelley Chatfield John D Price NO Gen Fund/Legal \$1,675.00  
Activity:

Location: Indianapolis, IN

Dates: October 8-11, 2024

Work Days: 3

Purpose: To cover topics such as special education dispute resolution, diversity in public education, title IX, parental rights litigation and legal ethics.

Professional Wellness Together's 8th Annual Student Mental Wellness Kendra Mulder John D Price NO Gen Fund/Student Support \$3,450.00  
Activity: Conference

Location: Anaheim, CA

Dates: October 8-12, 2024

Work Days: 5

Purpose: To focus on student mental health and well-being and provide strategies to support the mental well-being of diverse student populations.

Professional World-Class Instructional Design and Assessment Lanza Garvin John D Price NO Title III \$3,000.00  
Activity: Annual Conference

Maggie Tarter

John D Price

NO

Title III

\$3,000.00

Location: Pittsburg, PA

Laura Summersett

John D Price

NO

Title III

\$3,000.00

Dates: October 15-19, 2024

Work Days: 4

Purpose: To bridge cultures, empowering multilingual voices.

Professional Council of the Great City Schools Fall Conference Daphne Jenkins John D Price NO Gen Fund/Deputy Superintendent \$2,825.00  
Activity:

Carl Hayden

John D Price

NO

Gen Fund/Deputy Superintendent

\$2,825.00

Location: Dallas, TX

Dates: October 15-19, 2024

Work Days: 3

Purpose: To build capacity in urban education with programs, boost academic performance and narrow achievement gaps, improve professional development and strengthen leadership, governance and management.

<b>Professional Activity:</b>	Council of the Great City Schools Fall Conference	Houston Barber	John D Price	NO	Gen Fund/Deputy Superintendent	\$2,225.00
<b>Location:</b>	Dallas, TX					
<b>Dates:</b>	October 16-18, 2024					
<b>Work Days:</b>	3					
<b>Purpose:</b>	To build capacity in urban education with programs, boost academic performance and narrow achievement gaps, improve professional development and strengthen leadership, governance and management .					
<b>Professional Activity:</b>	Ford Next Generation Learning Leadership Council (Academies of Lexington)	James McMillin	John D Price	NO	Gen Fund/School Leadership	\$2,600.00
<b>Location:</b>	Hampton, VA					
<b>Dates:</b>	October 21-24, 2024					
<b>Work Days:</b>	4					
<b>Purpose:</b>	To continually improve the Academy Model and enhance student and business experiences and partnerships.					
<b>Professional Activity:</b>	Administrative Professionals Conference	Kara Lewis	John D Price	NO	Gen Fund/School Leadership	\$4,847.00
<b>Location:</b>	Aurora, CO					
<b>Dates:</b>	October 26-30, 2024					
<b>Work Days:</b>	3					
<b>Purpose:</b>	To gain skills directly related to administration and to strengthen and expand critical skills, improve productivity, foster connections and define my purpose.					
<b>Professional Activity:</b>	Truist Leadership Institute	Diana Smith	James L. Allen Elem	NO	Outside/Third Party	\$454.00
<b>Location:</b>	Frankfort, KY					
<b>Dates:</b>	November 4-6, 2024					
<b>Work Days:</b>	2					
<b>Purpose:</b>	To allow principals to invest in themselves to understand why we lead the way we lead and to enhance leadership to promote collaboration in the schools and increase student achievement.					
<b>Professional Activity:</b>	National Association of Black School Educators International Conference	Alexis Bell	STEAM Academy	NO	Title I	\$2,773.00
<b>Location:</b>	Atlanta, GA					
<b>Dates:</b>	November 19-24, 2024					
<b>Work Days:</b>	5					
<b>Purpose:</b>	To surround myself around like-minded professionals of color who have the common goal of empowering all students and to learn strategies to help further the academic success of students.					
<b>Professional Activity:</b>	National Interscholastic Athletic Administrators Association National Conference	Kristian Junker	Henry Clay High	YES	School Funds	\$2,500.00
<b>Location:</b>	Austin, TX					
<b>Dates:</b>	December 12-17, 2024					
<b>Work Days:</b>	3					
<b>Purpose:</b>	To take courses, develop professionally and connect with other athletic administrators who face the same challenges as you					
<b>Professional Activity:</b>	Truist Leadership Institute	Diana Smith	James L. Allen Elem	NO	Outside/Third Party	\$454.00
<b>Location:</b>	Frankfort, KY					
<b>Dates:</b>	January 29-31, 2025					
<b>Work Days:</b>	2					
<b>Purpose:</b>	To allow principals to invest in themselves to understand why we lead the way we lead and to enhance leadership to promote collaboration in the schools and increase student achievement.					



Fayette County Public Schools  
**REQUEST FOR PROFESSIONAL LEAVE  
 AND SUB REQUEST FORM**

DATE OF REQUEST  
 7/25/2024

NAME OF EMPLOYEE	DEPARTMENT	EMPLOYEE NUMBER
Raymond, Jason	Information and Analytics	311402
POSITION TITLE	ADDRESS: GRADE/CLASS/ROOM AND ROOM #	

STATUS:  Full-time  Part-time

REASON FOR REQUEST: **CCOS Fall Conference**

IDENTIFICATION NUMBER	NUMBER OF DAYS (INCLUDING TRAVEL TIME)	DEPARTMENT USE ONLY
3	5	10/15/24-10/19/24

DATE REQUESTED	DATE APPROVED	DATE COMPLETED BY EMPLOYEE
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<input type="checkbox"/> PD/65 <input type="checkbox"/> PD/67	<input type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> School Funds <input type="checkbox"/> Grant (Specify)	<input type="checkbox"/> District PD funds <input type="checkbox"/> Classified PD funds <input checked="" type="checkbox"/> Other (Specify)
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EMPLOYEE USE ONLY: *(This section is for the employee to use to track their leave and to provide information to the district.)*

REGISTRATION FEE	REGISTRATION	REGISTRATION	REGISTRATION	REGISTRATION
\$100	\$250.00	\$600.00	\$425.00	\$250.00

APPROVED BY SUPERVISOR	APPROVED BY SUPERVISOR	APPROVED BY SUPERVISOR
Signature	Signature	Signature
Date	Date	Date

<input type="checkbox"/> School Funds <input type="checkbox"/> Grant (Specify)	<input type="checkbox"/> District PD funds <input type="checkbox"/> Classified PD funds <input checked="" type="checkbox"/> Other (Specify)
2,825.00	0011217/0589/DEPT

REMARKS (REQUIRED):  
 To bring together large city school educators to share and exchange ideas and strategies for shaping the future of urban education.

Employee Policy Agreement: I have read and agree to the terms and conditions of the FCPS Professional Development Leave Policy.  
 Employee Signature: *[Signature]* Date: *7/25/24*

PRINCIPAL/DEPT HEAD Signature: <i>[Signature]</i> Date: <i>07/25/2024</i>	SUPERVISOR Signature: <i>[Signature]</i> Date: <i>7/25/24</i>	PROFESSIONAL DEVELOPMENT REP (MUST BE SIGNED BY PD FUNDS REQUESTOR) Signature: <i>[Signature]</i> Date:
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APPROVED BY: *[Signature]* DATE: *[Date]*

REQUEST HAS BEEN APPROVED ON THE BOARD OF EDUCATION AGENDA  
 DISTRIBUTION: Forward to Office of Professional Growth & Development



REQUEST FOR PROFESSIONAL LEAVE AND SUB REQUEST FORM

7/25/2024

NAME (LAST, FIRST, INITIAL)		SCHOOL DEPARTMENT		EMPLOYEE NUMBER
Jenkins, Daphna		Information and Analytics		302005
CLASSIFICATION		SELECT GRADE (ACCOUNTING APPLICABLE)		
<input type="radio"/> Certified <input checked="" type="radio"/> Classified				

PROFESSIONAL LEAVE ACTIVITY

CGCS Fall Conference				
LOCATION (CITY STATE)	NUMBER OF WORKDAYS	WILL YOU BE STARTING OVERNIGHT?	NUMBER OF DAYS (INCLUDING TRAVEL TIME)	DEPARTURE/RETURN DATES
Dallas, TX	3	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	5	10/15/24-10/19/24

SUBREQUIRED (ENTER DATES)	PRE-REFERENCE	ORGANIZED (Y/N)
<input type="checkbox"/> Full day <input type="checkbox"/> AM <input type="checkbox"/> Half day <input type="checkbox"/> PM	SUB-FUNDS (UNLESS OTHERWISE SPECIFIED)	SUB-FUNDS (UNLESS OTHERWISE SPECIFIED)

EXPENSE ESTIMATE				
HOUSING	MEALS	TRANSPORTATION	REGISTRATION	OTHER (NEED EXPLAINING)
\$1,100	\$ 250.00	\$ 800.00	\$ 425.00	\$ 250.00

CARRIED OVER AUTHORITY (REQUIRED)		CARRIED OVER AUTHORIZATION (SUPERINTENDENT OR DESIGNEE)		
		Signature		Date
TOTAL ESTIMATED EXPENSE	FUNDING SOURCE		<input type="checkbox"/> School funds <input type="checkbox"/> District PD funds <input type="checkbox"/> Grant (Specify) <input type="checkbox"/> Classified PD funds <input type="checkbox"/> School PD funds <input checked="" type="checkbox"/> Other (Specify)	
\$ 2,825.00	0011502/0589/DEPT		Dept Funds	

APPROVALS

Employee Policy Agreement: I have read and agree to the terms and conditions of the FCPS Professional Development Leave Policy.

Employee Signature: Date: 7/25/24

PRINCIPAL/DIRECTOR	BUDGET MANAGER	PROFESSIONAL DEVELOPMENT REP. (MUST BE SIGNED IF PROFESSIONAL DEVELOPMENT)
Signature	Signature	Signature
Date	Date	Date
7/25/24	7/25/24	

APPROVED BY SBEM Council member	DATE OF SBEM Council meeting

REQUEST HAS BEEN APPROVED ON THE BOARD OF EDUCATION AGENDA

DISTRIBUTION: Forward to Office of Professional Growth & Development



# Fayette County Public Schools REQUEST FOR PROFESSIONAL LEAVE AND SUB REQUEST FORM

7/18/2024

EMPLOYEE NAME: **BARBER, HOUSTON M**      POSITION: **DEPUTY SUPERINTENDENT**      EMPLOYEE NUMBER: **331705**

EMPLOYEE STATUS:  Certified     Classified    DEPARTMENT: **ADMINISTRATION**

NAME OF PROFESSIONAL LEAVE ACTIVITY: **Council of Great City Schools Conference**

DISTRICT/STATE	NUMBER OF DAYS	WILL YOU BE TAKING OVERSIGHTS?	NUMBER OF DAYS (including travel time)	DATE RANGE (MM/DD/YYYY)
Dallas, TX	3	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	4	10.16.24/10.18.24

SUB REQUEST (if applicable): **N/A**

TIME PERIOD:  Full day     AM     Half day     PM

REASON FOR REQUEST: **Professional development conference to advance leadership skills and address all of our students' needs by strengthening district leaders.**

REGULAR SALARY	TRAVEL	TRAVEL EXPENSES	PER DIEM	TRAVEL ALLOWANCE
\$ 900.00	\$ 200.00	\$ 400.00	\$ 425.00	\$ 300.00

APPROVED BY: **Signature**      Date: \_\_\_\_\_

FUNDING SOURCE: **0011192-DEPT**

School funds     District PD funds  
 Grant (Specify)     Classified PD funds  
 School PD funds     Other (Specify)  
 General Funds

The CGCS Conference provides professional growth to advance the leadership skills of education leaders in large urban school districts. Content will address all of our students' needs by strengthening district leaders.

Employee Policy Agreement: I have read and agree to the terms and conditions of the FCPS Professional Development Leave Policy.  
Employee Signature: *[Signature]*      Date: *7/22/24*

PRINCIPAL SIGNATURE: *[Signature]*      Date: *7/29/2024*

SUPERVISOR SIGNATURE: *[Signature]*      Date: *7/30/2024*

REQUEST HAS BEEN APPROVED ON THE **BOARD OF EDUCATION AGENDA**  
DISTRIBUTION: Forward to Office of Professional Growth & Development



# Fayette County Public Schools

## PROFESSIONAL LEAVE BY DISTRICT PERSONNEL PLANNING MEETING - September 9, 2024

	Staff Member(s)	Location	Substitute	Funding Source(s)	Total Cost
<b>Professional Activity:</b> National Association of School Resource Officers Conference	Serena Sandusky	John D Price	NO	Gen Fund/Student Support	\$2,500.00
<b>Location:</b> Phoenix, AZ	David Southworth	John D Price	NO	Gen Fund/Student Support	\$2,500.00
<b>Dates:</b> July 13-19, 2024					
<b>Work Days:</b> 5					
<b>Purpose:</b> To receive quality training for school-based law enforcement officers.					
<b>Post Approval Rationale:</b> Late submission from the department.					
<b>Professional Activity:</b> National School Public Relations Association Seminar	Miranda Scully	John D Price	NO	Title I	\$3,145.00
<b>Location:</b> Seattle, WA					
<b>Dates:</b> July 14-17, 2024					
<b>Work Days:</b> 3					
<b>Purpose:</b> To provide information sessions and hands-on workshops that outline current best practices and innovative strategies for school public relations.					
<b>Post Approval Rationale:</b> Replacement for an employee unable to attend.					
<b>Professional Activity:</b> Kentucky Department of Agriculture Regional Training	Gwendolyn Medley	John D Price	NO	Gen Fund/Child Nutrition	\$310.00
<b>Location:</b> Carrollton, KY					
<b>Dates:</b> September 9-10, 2024					
<b>Work Days:</b> 1.5					
<b>Purpose:</b> To include but not limited to KDA/USDA updates, inventory management and order entry.					
<b>Post Approval Rationale:</b> Late submission from the department.					
<b>Professional Activity:</b> National Organization of Black Law Enforcement Executives Conference	Scottie Smith	John D Price	NO	Gen Fund/Student Support	\$2,325.00
<b>Location:</b> New Orleans, LA	Andre Grider	John D Price	NO	Gen Fund/Student Support	\$2,325.00
<b>Dates:</b> August 9-13, 2024					
<b>Work Days:</b> 3					
<b>Purpose:</b> To ensure equity in the administration of justice in the provision of public service.					
<b>Post Approval Rationale:</b> Late submission from the department.					
<b>Professional Activity:</b> Kentucky Community School Initiative District Director Learning Exchange	Nicole Markle	John D Price	NO	Gen Fund/Public Engagement	\$1,000.00
<b>Location:</b> Louisville, KY					
<b>Dates:</b> August 15-16, 2024					
<b>Work Days:</b> 2					
<b>Purpose:</b> To create better outcomes for Kentucky students and to reduce barriers to learning.					
<b>Post Approval Rationale:</b> Late submission from the department.					
<b>Professional Activity:</b> Kentucky State Livestock Show	Morgan Margita	Locust Trace Center	YES	School Funds	\$563.00
<b>Location:</b> Louisville, KY					
<b>Dates:</b> August 19-21, 2024					
<b>Work Days:</b> 3					



**Work Days: 3****Purpose:** To share with other large school districts our MTSS process over the past three years.

<b>Professional Activity:</b>	Ron Clark Academy: The RCA Experience	Emily Banks	Russell Cave Elem	NO	Gen Fund/School Improvement	\$2,022.00
		Alexander Butler	Russell Cave Elem	NO	Gen Fund/School Improvement	\$2,022.00
<b>Location:</b>	Atlanta, GA	Angela Newkirk	Russell Cave Elem	NO	Gen Fund/School Improvement	\$2,022.00
<b>Dates:</b>	September 25-27, 2024	Kaiya Cowan	Russell Cave Elem	NO	Gen Fund/School Improvement	\$2,022.00
		Melissa Collins	Russell Cave Elem	NO	Gen Fund/School Improvement	\$2,022.00

**Work Days: 2****Purpose:** To observe live classes in action and attend workshops that focus on providing engaging teaching methods and creating a positive climate and culture.

<b>Professional Activity:</b>	Ron Clark Academy: The RCA Experience	Shayana Fields	William W Brown Elem	YES	Title II	\$2,070.00
		Myra Parks	William W Brown Elem	YES	Title II	\$2,070.00
<b>Location:</b>	Atlanta, GA	Gregory Smith	William W Brown Elem	NO	Title II	\$2,070.00
<b>Dates:</b>	September 25-27, 2024	Claudia Guyn	William W Brown Elem	YES	Title II	\$2,070.00
<b>Work Days:</b>	2	Brittany Morton	William W Brown Elem	YES	Title II	\$2,070.00

**Purpose:** To observe live classes in action and attend workshops that focus on providing engaging teaching methods and creating a positive climate and culture.

<b>Professional Activity:</b>	Minorities in Agriculture, Natural Resources, and Related Sciences Regional Cluster	Jacob Ball	Locust Trace Center	YES	School Funds	\$400.00
<b>Location:</b>	Atlanta, GA					
<b>Dates:</b>	September 26-27, 2024					

**Work Days: 2****Purpose:** To engage underrepresented populations in agriculture and to learn ways to improve our local Junior MANRRS Chapter.

<b>Professional Activity:</b>	9th International Conference on Immersion and Dual Language	Lindsay Arnold	Bryan Station High	NO	Title I	\$2,675.00
		Luis Castrillon	Bryan Station High	NO	Title I	\$2,675.00
<b>Location:</b>	Salt Lake City, UT	Eric Neely	Bryan Station High	NO	Title I	\$2,675.00
<b>Dates:</b>	October 1-5, 2024	Rebecca Shearer	Bryan Station High	NO	Title I	\$2,675.00
<b>Work Days:</b>	0	Eric Hale	Bryan Station High	NO	Title I	\$2,675.00

**Purpose:** To be in the forefront of the Dual Language Immersion best structures, strategies and practices for our school.

<b>Professional Activity:</b>	Jim Knight Instructional Coaching Institute	Grace Norton	Rise STEM Academy	NO	Title I	\$4,195.00
<b>Location:</b>	Lawrence, KS					
<b>Dates:</b>	October 6-11, 2024					

**Work Days: 5****Purpose:** To receive the research and skills needed to implement the five coaching areas presented by Jim Knight.

<b>Professional Activity:</b>	2024 Family Engagement Summit	Mei Cheng	John D Price	NO	Gen Fund/Migrant	\$2,750.00
		Jessica Sanchez	John D Price	NO	Gen Fund/Migrant	\$2,750.00
<b>Location:</b>	Savannah, GA	Maritza Giordano	John D Price	NO	Gen Fund/Migrant	\$2,750.00
<b>Dates:</b>	October 8-11, 2024	Barbara Grattoni	John D Price	NO	Gen Fund/Migrant	\$2,750.00
<b>Work Days:</b>	3	Georgina Rizk-Kai	John D Price	NO	Gen Fund/Migrant	\$2,750.00
		Patrick Irakiza	John D Price	NO	Gen Fund/Migrant	\$2,750.00
		Ibrahim Baraka	John D Price	NO	Gen Fund/Migrant	\$2,750.00
		Monica Pruneda	John D Price	NO	Gen Fund/Migrant	\$2,750.00

**Purpose:** To gain strategies and best practices to help in family engagement, student attendance and achievement, mental health, school violence and homelessness.

<b>Professional Activity:</b>	Council of the Great City Schools Fall Conference	Jennifer Hutchison	John D Price	NO	Gen Fund/School Leadership	\$2,800.00
<b>Location:</b>	Dallas, TX					

Dates: October 14-18, 2024

Work Days: 5

Purpose: To bring together big city school educators to share and exchange ideas and strategies for shaping the future of urban education.

<b>Professional Activity:</b>	Council of the Great City Schools Fall Conference	Cynthia Bruno	Rise STEM Academy	NO	Title II	\$3,000.00
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Location: Dallas, TX

Dates: October 14-20, 2024

Work Days: 3

Purpose: To bring together big city school educators to share and exchange ideas and strategies for shaping the future of urban education.

<b>Professional Activity:</b>	Council of the Great City Schools Fall Conference	Ebony Hutchinson	William W Brown Elem	NO	Title II	\$3,000.00
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Location: Dallas, TX

Dates: October 15-18, 2024

Work Days: 4

Purpose: To bring together big city school educators to share and exchange ideas and strategies for shaping the future of urban education.

<b>Professional Activity:</b>	2024 National Association of Secondary School Principals Principal of the Year Conference	Eric Hale	Bryan Station High	NO	Outside/Third Party	\$2,725.00
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Location: Washington, DC

Dates: October 15-19, 2024

Work Days: 4

Purpose: To be recognized as the 2024 NASSP Kentucky Principal of the Year.

<b>Professional Activity:</b>	Council of the Great City Schools Fall Conference	Anthony Mills	John D Price	NO	Grant/District PD	\$2,750.00
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Location: Dallas, TX

Dates: October 15-19, 2024

Work Days: 4

Purpose: To bring together big city school educators to share and exchange ideas and strategies for shaping the future of urban education.

<b>Professional Activity:</b>	Council of the Great City Schools Fall Conference	Nikita Reed	John D Price	NO	Gen Fund/Middle School Chiefs	\$3,265.00
		Erika Bowles	John D Price	NO	Gen Fund/Middle School Chiefs	\$3,265.00
		Shelley Chatfield	John D Price	NO	Gen Fund/Legal	\$3,150.00
		Sarah Woodford	Garrett Morgan Elem	NO	Title II	\$3,000.00
		Catherine Vannatter	Locust Trace Center	NO	Title II	\$3,000.00
		John Michael Price	Breckinridge Elem	NO	Title II	\$3,000.00
		Lisa Kear	Liberty Elem	NO	Title II	\$3,000.00
		Eric Thornsby	Winburn Middle	NO	Title II	\$3,000.00
		Christopher Flores	STEAM Academy	NO	Title II	\$3,000.00
		William Bradford	John D Price	NO	Gen Fund/School Leadership	\$3,915.00
		Alex Garcia	John D Price	NO	Gen Fund/Legal	\$3,110.00
		Marilyn Clark	John D Price	NO	Gen Fund/Superintendent	\$3,000.00
		Amy Green	John D Price	NO	Gen Fund/Superintendent	\$3,000.00
<b>Work Days: 4</b>		Tyler Murphy	John D Price	NO	Gen Fund/Superintendent	\$3,000.00

Purpose: To bring together big city school educators to share and exchange ideas and strategies for shaping the future of urban education.

<b>Professional Activity:</b>	Council of the Great City Schools Fall Conference	Matthew Marsh	John D Price	NO	Gen Fund/School Leadership	\$2,200.00
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Location: Dallas, TX

Dates: October 16-18, 2024

Work Days: 3

Purpose: To bring together big city school educators to share and exchange ideas and strategies for shaping the future of urban education.

Professional Activity:	Council of the Great City Schools Fall Conference	Kimberly Stevens	John D Price	NO	Grant/Benefits	\$2,675.00
		Tiffany Marshall	John D Price	NO	Gen Fund/School Leadership	\$2,395.00

Location: Dallas, TX

Dates: October 16-19, 2024

Work Days: 3

Purpose: To bring together big city school educators to share and exchange ideas and strategies for shaping the future of urban education.

Professional Activity:	Council of the Great City Schools Fall Conference	Matthew Griffin	Booker T Washington Elem	NO	Title II	\$3,000.00
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Location: Dallas, TX

Dates: October 16-20, 2024

Work Days: 3

Purpose: To bring together big city school educators to share and exchange ideas and strategies for shaping the future of urban education.

Professional Activity:	Literacy in a Professional Learning Communities at Work Collaborative TEAMS Symposium	Cynthia Bruno	Rise STEM Academy	NO	Title I	\$1,350.00
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Location: Irving, TX

Dates: October 20-22, 2024

Work Days: 2

Purpose: To provide equitable instruction and assessment so every student masters essential standards.

Professional Activity:	National Future Farmers of America Convention	Jacob Ball	Locust Trace Center	YES	School Funds	\$880.00
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Location: Indianapolis, IN

Dates: October 23-26, 2024

Work Days: 3

Purpose: To participate in leadership workshops and career/leadership development events.

Professional Activity:	Administrative Professionals Conference	Elizabeth Coffey	John D Price	NO	Gen Fund/USBE	\$3,660.00
		Phanece Macklin	John D Price	NO	Gen Fund/Middle School Chiefs	\$5,290.00

Location: Aurora, CO

Dates: October 26-30, 2024

Work Days: 3

Purpose: To advance skills related to my role as an administrative assistant, grow leadership skills and collaborate with other educational administrative professionals.

Professional Activity:	Administrative Professionals Conference	Tiffany Edwards	John D Price	NO	Gen Fund/Classified PD	\$4,410.00
		Elizabeth Banks	The Learning Center	NO	Title II	\$3,764.00

Location: Aurora, CO

Dates: October 26-31, 2024

Work Days: 4

Purpose: To advance skills related to my role as an administrative assistant, grow leadership skills and collaborate with other educational administrative professionals.

Professional Activity:	Administrative Professionals Conference	Tasha Epps	Success Academy	NO	Title II	\$3,440.00
		Jessica Muddiman	Henry Clay High	NO	School Funds	\$3,440.00

Location: Aurora, CO

Dates: October 27-30, 2024

Work Days: 3

Purpose: To advance skills related to my role as an administrative assistant, grow leadership skills and collaborate with other educational administrative professionals.

<b>Professional Activity:</b>	FRYSC Fall Institute	Roy Booker	Crawford Middle	NO	Gen Fund/FRYSC	\$1,015.00
<b>Location:</b>	Louisville, KY					
<b>Dates:</b>	October 28-30, 2024					
<b>Work Days:</b>	3					
<b>Purpose:</b>	To learn the best practices for promoting the well-being of the whole child in the school and community by addressing social and emotional development issues and family engagement.					
<b>Professional Activity:</b>	National Superintendent Networking Event - University of Nebraska	Demetrus Liggins	John D Price	NO	Gen Fund/Superintendent	\$4,700.00
<b>Location:</b>	Lincoln, Nebraska					
<b>Dates:</b>	October 31 - November 3, 2024					
<b>Work Days:</b>	2					
<b>Purpose:</b>	To share educational resources and expertise.					
<b>Professional Activity:</b>	Kentucky Department of Agriculture Regional Training	Gwendolyn Medley	John D Price	NO	Gen Fund/Child Nutrition	\$310.00
<b>Location:</b>	Carrollton, KY					
<b>Dates:</b>	November 6-7, 2024					
<b>Work Days:</b>	1.5					
<b>Purpose:</b>	To include but not limited to KDA/USDA updates, inventory management and order entry.					
<b>Professional Activity:</b>	System Administrator and Technical Support Conference	Jeffrey Huffman	John D Price	NO	Gen Fund/Technology	\$1,572.00
<b>Location:</b>	Georgetown, TX	Seth Switzer	John D Price	NO	Gen Fund/Technology	\$1,572.00
<b>Dates:</b>	November 6-8, 2024	Lester Rivera Lozada	John D Price	NO	Gen Fund/Technology	\$1,572.00
<b>Work Days:</b>	3					
<b>Purpose:</b>	To discover new K-12 IT trends, products, and tools while connecting with a community of like-minded professionals, including peers, vendors, and industry experts.					
<b>Professional Activity:</b>	Council Greater City Schools - Internal Audit Conference	Nick Clark	John D Price	NO	Gen Fund/Admin Services	\$2,380.00
<b>Location:</b>	Palm Beach, FL	Jana Moulton	John D Price	NO	Gen Fund/Admin Services	\$2,380.00
<b>Dates:</b>	November 18-22, 2024					
<b>Work Days:</b>	5					
<b>Purpose:</b>	To leverage innovative strategies and technologies, including AI, to enhance financial management while prioritizing student outcomes in urban K-12 education.					
<b>Professional Activity:</b>	National Association of Agricultural Educators Conference	Daniel Bustle	Locust Trace Center	YES	School Funds	\$2,565.00
<b>Location:</b>	San Antonio, TX					
<b>Dates:</b>	December 2-6, 2024					
<b>Work Days:</b>	4					
<b>Purpose:</b>	To attend professional learning workshops, network with professionals, and participate in NAAE leadership meetings as a state KAAE officer.					
<b>Professional Activity:</b>	Association for Career and Technical Education Career Tech Vision Conference	Rachel Baker	John D Price	NO	IDEA/Special ED	\$2,590.00
<b>Location:</b>	San Antonio, TX	Holly McCombs	John D Price	NO	IDEA/Special ED	\$2,590.00
<b>Dates:</b>	December 3-7, 2024	Broderick Blanton	John D Price	NO	IDEA/Special ED	\$2,590.00
<b>Work Days:</b>	4					
<b>Purpose:</b>	To help educators thrive in their careers, explore an Expo and hundreds of concurrent program sessions, and numerous networking opportunities.					
<b>Professional Activity:</b>	Law and Public Safety Education Network National Conference	Scott Carnes	Eastside Tech Center	YES	Grant/LAVEC	\$2,645.00

**Location:** San Antonio, TX  
**Dates:** December 2-5, 2024

**Work Days:** 3

**Purpose:** To learn new industry standard tests for pathways and addition of new courses due to State Standards changes.

<b>Professional Activity:</b>	National Athletic Directors Conference	Robert Sayre Nicholas Runyon	John D Price John D Price	NO NO	Gen Fund/Athletics Gen Fund/Athletics	\$1,602.00 \$1,602.00
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**Location:** Austin, TX  
**Dates:** December 13-16, 2024

**Work Days:** 2

**Purpose:** To receive updated information for school athletic directors.

<b>Professional Activity:</b>	Kentucky Music Educators Association Professional Development Conference	Sabrina Bowmer	Cassidy Elem	YES	School Funds	\$1,076.00
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**Location:** Louisville, KY  
**Dates:** February 5-8, 2025

**Work Days:** 2

**Purpose:** To obtain professional development in music - specific lessons, planning, content, pedagogy, etc.

<b>Professional Activity:</b>	2025 National Elementary and Secondary Education Act Conference	Lizette Rogers	Arlington Elem	NO	Title I	\$2,860.00
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**Location:** Austin, TX  
**Dates:** February 18-22, 2024

**Work Days:** 4

**Purpose:** To learn more about this program and how my school benefits, what resources are available and network with other leaders.

<b>Professional Activity:</b>	2025 National K-12 Cybersecurity Leadership Conference	Raymond Ross	John D Price	NO	Gen Fund/Operations-Cyber	\$3,125.00
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**Location:** San Diego, CA  
**Dates:** February 23-27, 2025

**Work Days:** 4

**Purpose:** To identify and share solutions and best practices to better defend the K-12 education sector from emerging cybersecurity threats.

<b>Professional Activity:</b>	American Association of School Administrators National Conference on Education	Rodney Jackson	John D Price	NO	Gen Fund/Finance	\$3,150.00
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**Location:** New Orleans, LA  
**Dates:** March 5-8, 2025

**Work Days:** 3

**Purpose:** To provide comprehensive education for public school superintendents and administrators.

<b>Professional Activity:</b>	Kentucky Association of School Business Officials Spring Conference	Nick Clark	John D Price	NO	Gen Fund/Admin Services	\$800.00
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**Location:** Louisville, KY  
**Dates:** May 6-9, 2025

**Work Days:** 4

**Purpose:** To focus on pertinent areas in school leadership and finance.

<b>Professional Activity:</b>	Kentucky Association of School Business Officials Spring Conference	Jana Moulton	John D Price	NO	Gen Fund/Admin Services	\$1,600.00
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**Location:** Louisville, KY  
**Dates:** May 7-9, 2025

**Work Days:** 3

**Purpose:** To focus on pertinent areas in school leadership and finance.



# REQUEST FOR PROFESSIONAL LEAVE AND SUB REQUEST FORM

8/19/2024

NAME (LAST, FIRST, INITIAL)	SCHOOL DEPARTMENT	EMPLOYEE NUMBER
GARCIA, ALEX	LEGAL OFFICE	

CLASSIFICATION	SUBJECT / GRADE TAUGHT (IF AVAILABLE)
<input type="radio"/> Certified <input type="radio"/> Classified	

TITLE OF PROFESSIONAL LEAVE ACTIVITY

68TH ANNUAL CONFERENCE OF THE GREAT CITY SCHOOLS

LOCATION (CITY, STATE)	NUMBER OF WORKDAYS	WILL YOU BE STAYING OVERNIGHT?	NUMBER OF DAYS (INCLUDING TRAVEL TIME)	DEPARTURE / RETURN DATES
DALLAS, TX	4	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6	10/15-10/19/2024

SUB REQUESTED (ENTER DATES)	SUB PREFERENCE	ORG / CBI / PRO
		(TO BE COMPLETED BY BUDGET MGR)

<input type="checkbox"/> Full day <input type="checkbox"/> AM <input type="checkbox"/> Half day <input type="checkbox"/> PM	SUB FUNDING SOURCE	SUB FUND'S BUDGET MGR SIGNATURE

EXPENSE ESTIMATE

Transportation costs are limited to one round trip from home to the destination and the other if an employee is utilized, transportation is limited to the cost of the single round trip economy train or airfare on mileage.

FOODING	MEALS	TRANSPORTATION	REGISTRATION	MISCELLANEOUS (PARKING, TOLLS, ETC)
\$ 1,385.00	\$ 350.00	\$ 800.00	\$ 425.00	\$ 150.00

CARENTAL AUTHORIZATION (REQUIRED)	CARENTAL AUTHORIZATION (SUPERINTENDENT OR DESIGNEE)	
	Signature	Date

TOTAL ESTIMATED EXPENSES	FUNDING SOURCE	<input type="checkbox"/> School funds <input type="checkbox"/> District PD funds <input type="checkbox"/> Grant (Specify) <input type="checkbox"/> Classified PD funds <input type="checkbox"/> School PD funds <input checked="" type="checkbox"/> Other (Specify)
\$ 3,310.00	0011805 0589 DEPT	

ADDITIONAL COMMENTS (IF ANY) AND OTHER COMMENTS (REQUIRED)

## APPROVALS

Employee Policy Agreement: I have read and agree to the terms and conditions of the FCPS Professional Development Leave Policy.

Employee Signature: *[Signature]* Date: 19 AUG 24

PRINCIPAL/DIRECTOR Signature <i>[Signature]</i> Date 8.20.24	BUDGET MANAGER Signature SRE Date 8.20.24	PROFESSIONAL DEVELOPMENT REP (MUST BE SIGNED IF PD FUNDS ARE USED) Signature  Date
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Approved by SEDM (optional)	Included in SEDM Council minutes as a member

REQUEST HAS BEEN APPROVED ON THE \_\_\_\_\_ BOARD OF EDUCATION AGENDA

DISTRIBUTION: Forward to Office of Professional Growth & Development



REQUEST FOR PROFESSIONAL LEAVE AND SUB REQUEST FORM

DATE OF REQUEST

8/7/2024

Name (Last, First, Initial): Bruno, Cynthia R; School/Department: Rise STEM Academy; Employee Number: 322572; Classification: Certified; Subject / Grade Taught: Principal

Title of Professional Leave Activity: Council of the Great City Schools 68th Annual Conf.

Location (City, State): Dallas, TX; Number of Workdays: 3; Will you be staying overnight?: Yes; Number of days (including travel time): 5; Departure / Return Dates: Oct. 14-20 2024

Sub Required (Enter Dates):; Sub Preference:; Org / Obj / Proj:; Sub Funding Source:; Sub-funds Budget Mgr. Signature:

Expense Estimate: Transportation costs are limited to reimbursement for economy air to destination and return. If automobile is utilized, reimbursement is limited to least cost to the district, i.e. economy, round trip air fare or mileage.

Table with columns: Lodging (\$1,375.00), Meals (\$300.00), Transportation (\$900.00), Registration (\$425.00), Miscellaneous (Parking, Tolls, etc.)

Car Rental (Authorization Required):; Car Rental Authorization (Superintendent or Designee): Signature, Date

Total Estimated Expenses: \$3,000.00; Funding Source: Title II; School funds, District PD funds, Grant (Specify), Classified PD funds, School PD funds, Other (Specify)

Purpose of Professional Leave and Other Remarks (Required): this year's conference will bring together big-city school educators to share and exchange ideas and strategies for shaping the future of urban education.

APPROVALS

Employee Policy Agreement: I have read and agree to the terms and conditions of the FCPS Professional Development Leave Policy. Employee Signature: [Signature] Date: 8-7-24

Approval signatures and dates: Principal/Director (8/12/24), Budget Manager (8.14.24), Professional Development Rep. (8-20-24)

FOR PD OFFICE USE ONLY: REQUEST HAS BEEN APPROVED ON THE BOARD OF EDUCATION AGENDA DISTRIBUTION: Forward to Office of Professional Growth & Development



Fayette County Public Schools

REQUEST FOR PROFESSIONAL LEAVE AND SUB REQUEST FORM

8/14/2024

Hutchison, Jennifer N

Office of School Leadership

303064

Certified  Classified

Council of the Great City Schools 68th Annual Fall Conference & School Visit to Solar Preparatory School for Girls (Dallas ISD)

Dallas TX

5

Yes  No

5

10/14/24-10/18/24

Full day  AM  
 Half day  PM

\$ 1,000.00 \$ 250.00 \$ 875.00 \$425 \$ 250.00

Signature

Date

- School funds
- Grant (Specify)
- School PD funds
- District PD funds
- Classified PD funds
- Other (Specify)

District Funds

School Leadership

0001246-0589-ECAD4

To build capacity in urban education with systems and programming that increase student achievement, narrow achievement gaps, improve professional development and strengthen leadership, governance and management. Additionally, Solar Prep visit to learn about

Employee Policy Agreement: I have read and agree to the terms and conditions of the FCPS Professional Development Leave Policy.

Employee Signature: [Signature] Date: 8/15/24

Signature

Signature

Signature

Date

Date

Date

REQUEST HAS BEEN APPROVED ON THE BOARD OF EDUCATION AGENDA

DISTRIBUTION: Forward to Office of Professional Growth & Development



Fayette County Public Schools

REQUEST FOR PROFESSIONAL LEAVE AND SUB REQUEST FORM

8/8/2024

Marshall, Tiffany

Office of School Leadership

330118

Certified Classified

Council of the Great City Schools 68th Annual Fall Conference

Dallas, TX

3

Yes No

3

10/16/24-10/19/24

Full day AM Half day PM

775.00 195.00 750.00 425.00 250.00

Signature

Date

School funds District PD funds Grant (Specify) Classified PD funds School PD funds Other (Specify) School Leadership

0001246-0589-ECAD1

Build capacity in urban education with programs that increase student achievement, improve prof. development, and strengthen leadership, governance, and management.

Employee Policy Agreement: I have read and agree to the terms and conditions of the FCPS Professional Development Leave Policy.

Employee Signature: Tiffany Marshall Date: 8/14/24

Signature

[Signature]

Date

8/15/24

Signature

[Signature]

Date

8/21/24

Signature

Date

REQUEST HAS BEEN APPROVED ON THE BOARD OF EDUCATION AGENDA

DISTRIBUTION: Forward to Office of Professional Growth & Development



**Fayette County Public Schools**  
**REQUEST FOR PROFESSIONAL LEAVE**  
**AND SUB REQUEST FORM**

DATE OF REQUEST

8/12/2024

<b>NAME (LAST, FIRST, INITIAL)</b>	<b>SCHOOL/DEPARTMENT</b>	<b>EMPLOYEE NUMBER</b>
Marsh, Matthew, J	Office of School Leadership	307097
<b>CLASSIFICATION</b>	<b>SUBJECT / GRADE TAUGHT (IF APPLICABLE)</b>	
Certified		

**TITLE OF PROFESSIONAL LEAVE ACTIVITY:**  
 Council of the Great City Schools 68th Annual Fall Conference

<b>LOCATION (CITY, STATE)</b>	<b>NUMBER OF WORKDAYS</b>	<b>WILL YOU BE STAYING OVERNIGHT?</b>	<b>NUMBER OF DAYS (INCLUDING TRAVEL TIME)</b>	<b>DEPARTURE / RETURN DATES</b>
Dallas, TX	3	Yes	3	10/16/24-10/28/24

10/16/24  
10/18/24

<b>SUB REQUIRED: (ENTER DATES)</b>	<b>SUB PREFERENCE</b>	<b>ORG / OBJ / PROJ</b>
		(TO BE COMPLETED BY BUDGET MGR)
	<b>SUB FUNDING SOURCE</b>	<b>SUB-FUNDS BUDGET MGR. SIGNATURE</b>

**EXPENSE ESTIMATE**  
 Transportation costs are limited to reimbursement for economy air to destination and return. If automobile is utilized, reimbursement is limited to least cost to the district, i.e. economy, round trip air fare or mileage.

<b>LODGING</b>	<b>MEALS</b>	<b>TRANSPORTATION</b>	<b>REGISTRATION</b>	<b>EXCELLANEOUS (PARKING, TOLLS, ETC.)</b>
\$ 600.00	\$ 150.00	\$ 775.00	\$ 425.00	\$ 250.00

<b>CAR RENTAL (Authorization Required)</b>	<b>CAR RENTAL AUTHORIZATION (SUPERINTENDENT OR DESIGNEE)</b>
	Signature: _____ Date: _____

<b>TOTAL ESTIMATED EXPENSES</b>	<b>FUNDING SOURCE</b>	<input type="checkbox"/> School funds <input type="checkbox"/> Grant (Specify) <input type="checkbox"/> School PD funds <input type="checkbox"/> District Funds	<input type="checkbox"/> District PD funds <input type="checkbox"/> Classified PD funds <input checked="" type="checkbox"/> Other (Specify) School Leadership
\$ 2,200.00	000124-0538-6A02 00124-0581-6A02		

**PURPOSE OF PROFESSIONAL LEAVE AND OTHER REMARKS (REQUIRED)**  
 To build capacity in urban education with systems and programming that increase student achievement, narrow achievement gaps, improve professional development and strengthen leadership, governance and management.

**APPROVALS**

Employee Policy Agreement: I have read and agree to the terms and conditions of the FCPS Professional Development Leave Policy.  
 Employee Signature: Matthew Marsh Date: 8/12/24

<b>PRINCIPAL/DIRECTOR</b>	<b>BUDGET MANAGER</b>	<b>PROFESSIONAL DEVELOPMENT REP. (MUST BE SIGNED IF PD FUNDS ARE USED)</b>
	Signature: _____	Signature: _____
<u>8-13-24</u>	Date: _____	Date: _____
Approved by SRDM Council on	Included in SRDM Council minutes at item number	

**BOARD OFFICE USE ONLY**

REQUEST HAS BEEN APPROVED ON THE \_\_\_\_\_ BOARD OF EDUCATION AGENDA  
 DISTRIBUTION: Forward to Office of Professional Growth & Development



Fayette County Public Schools

REQUEST FOR PROFESSIONAL LEAVE AND SUB REQUEST FORM

DATE OF REQUEST

8/12/2024

NAME (LAST, FIRST, INITIAL)	SCHOOL/DEPARTMENT	EMPLOYEE NUMBER
Griffin, Matthew	Booker T. Washington	335284
CLASSIFICATION	SUBJECT / GRADE TAUGHT (IF APPLICABLE)	
<input checked="" type="radio"/> Certified <input type="radio"/> Classified	Principal	

TITLE OF PROFESSIONAL LEAVE ACTIVITY:

Council of the Great City Schools 68th Annual Conf.

LOCATION (CITY, STATE)	NUMBER OF WORKDAYS	WILL YOU BE STAYING OVERNIGHT?	NUMBER OF DAYS (INCLUDING TRAVEL TIME)	DEPARTURE / RETURN DATES
Dallas, TX	3	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	5	Oct. 16-20 2024

SUB REQUIRED: (ENTER DATES)	SUB PREFERENCE	ORG / OBJ / PROJ
		(TO BE COMPLETED BY BUDGET MGR)

<input type="checkbox"/> Full day <input type="checkbox"/> AM	SUB FUNDING SOURCE	SUB-FUNDS BUDGET MGR. SIGNATURE
<input type="checkbox"/> Half day <input type="checkbox"/> PM		

EXPENSE ESTIMATE    Transportation costs are limited to reimbursement for economy air to destination and return. If automobile is utilized, reimbursement is limited to least cost to the district, i.e. economy, round trip air fare or mileage.

LODGING	MEALS	TRANSPORTATION	REGISTRATION	MISCELLANEOUS (PARKING, TOLLS, ETC.)
\$ 1,375.00	\$ 300.00	\$ 900.00	\$ 425.00	

CAR RENTAL (Authorization Required)	CAR RENTAL AUTHORIZATION (SUPERINTENDENT OR DESIGNEE)	
	Signature	Date

TOTAL ESTIMATED EXPENSES	FUNDING SOURCE:	School funds	District PD funds
\$ 3,000.00	ORG / OBJ / PROJ	Grant (Specify)	Classified PD funds
	Title II	School PD funds	Other (Specify)

PURPOSE OF PROFESSIONAL LEAVE AND OTHER REMARKS (REQUIRED)    this year's conference will bring together big-city school educators to share and exchange ideas and strategies for shaping the future of urban education.

APPROVALS

Employee Policy Agreement: I have read and agree to the terms and conditions of the FCPS Professional Development Leave Policy.

Employee Signature: [Signature]    Date: 8/12/24

PRINCIPAL/DIRECTOR	BUDGET MANAGER	PROFESSIONAL DEVELOPMENT REP. (MUST BE SIGNED IF PD FUNDS ARE USED)
Signature	Signature	Signature
Date	Date	Date
8/12/24	8.14.24	8-20-24
Approved by SBDM council on	Included in SBDM Council minutes as item number	

FOR PD OFFICE USE ONLY:

REQUEST HAS BEEN APPROVED ON THE BOARD OF EDUCATION AGENDA

DISTRIBUTION: Forward to Office of Professional Growth & Development



**Fayette County Public Schools**  
**REQUEST FOR PROFESSIONAL LEAVE**  
**AND SUB REQUEST FORM**

DATE OF REQUEST

NAME (LAST, FIRST, INITIAL)		SCHOOL/DEPARTMENT		EMPLOYEE NUMBER
Bowles, Erika		Middle School		
CLASSIFICATION		SUBJECT / GRADE TAUGHT (IF APPLICABLE)		
<input checked="" type="radio"/> Certified <input type="radio"/> Classified		N/A		
TITLE OF PROFESSIONAL LEAVE ACTIVITY				
Council of the Great City Schools				
LOCATION (CITY/STATE)	NUMBER OF WORKDAYS	WILL YOU BE STAYING OVERNIGHT?	NUMBER OF DAYS (INCLUDING TRAVEL TIME)	DEPARTURE / RETURN DATES
Dallas, Texas	4	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6	Oct. 15-20
SUB REQUIRED (ENTER DATES)		SUB PREFERENCE		ORG / OBJ / PROJ
				(TO BE COMPLETED BY BUDGET MGR)
<input type="checkbox"/> Full day <input type="checkbox"/> AM <input type="checkbox"/> Half day <input type="checkbox"/> PM		SUB FUNDING SOURCE		SUB FUNDS BUDGET MGR SIGNATURE
<b>EXPENSE ESTIMATE</b>				
<small>Transportation costs are limited to reimbursement of economy air to destination and return. If automobile is utilized, reimbursement is limited to least cost to the district (i.e. economy round trip airfare or mileage).</small>				
LODGING	MEALS	TRANSPORTATION	REGISTRATION	MISCELLANEOUS (PARKING, TOLLS, ETC.)
\$ 1,500.00	\$ 390.00	\$ 650.00	\$ 525.00	\$ 200.00
CAR RENTAL (Authorization Required)		CAR RENTAL AUTHORIZATION (SUPERINTENDENT OR DESIGNEE)		
		Signature:		Date:
TOTAL ESTIMATED EXPENSES		FUNDING SOURCE		
align="right">\$ 3,265.00		<input type="checkbox"/> School funds <input type="checkbox"/> District PD funds <input type="checkbox"/> Grant (Specify) <input type="checkbox"/> Classified PD funds <input type="checkbox"/> School PD funds <input type="checkbox"/> Other (Specify)		
		ORG / OBJ / PROJ		
		Middle School Office		
<b>PURPOSE OF PROFESSIONAL LEAVE AND OTHER REMARKS (REQUIRED)</b>				
This conference will bring together big-city school educators to share and exchange ideas and strategies for shaping the future of urban education.				
<b>APPROVALS</b>				
Employee Policy Agreement: I have read and agree to the terms and conditions of the FCPS Professional Development Leave Policy.				
Employee Signature: <i>Erika Bowles</i>		Date: 8/5/24		
PRINCIPAL/DIRECTOR		BUDGET MANAGER		PROFESSIONAL DEVELOPMENT REP (MUST BE SIGNED IF PD FUNDS ARE USED)
Signature: <i>[Signature]</i>		Signature: <i>[Signature]</i>		Signature:
Date: 8/6/24		Date: 8/5/24		Date:
Approved by SBDM Council on		Included in SBDM Council minutes as item number		
REQUEST HAS BEEN APPROVED ON THE _____ BOARD OF EDUCATION AGENDA.				
DISTRIBUTION: Forward to Office of Professional Growth & Development				



Fayette County Public Schools  
**REQUEST FOR PROFESSIONAL LEAVE  
 AND SUB REQUEST FORM**

DATE OF REQUEST

NAME (LAST, FIRST, INITIAL) Raed, Nikita	SCHOOL/DEPARTMENT Middle School	EMPLOYEE NUMBER
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CLASSIFICATION <input checked="" type="radio"/> Certified <input type="radio"/> Classified	SUBJECT/ GRADE TAUGHT (IF APPLICABLE) N/A
---	--

TITLE OF PROFESSIONAL LEAVE ACTIVITY:  
 Council of the Great City Schools

LOCATION (CITY, STATE) Dallas, Texas	NUMBER OF WORKDAYS 4	WILL YOU BE STAYING OVERNIGHT? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	NUMBER OF DAYS (INCLUDING TRAVEL TIME) 6	DEPARTURE/RETURN DATES Oct. 15-20
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SUB REQUIRED (ENTER DATES)	SUB PREFERENCE	ORG / OBJ / PROJ (TO BE COMPLETED BY BUDGET MGR)
----------------------------	----------------	---

<input type="checkbox"/> Full day <input type="checkbox"/> AM <input type="checkbox"/> Half day <input type="checkbox"/> PM	SUB FUNDING SOURCE	SUB FUNDS BUDGET MGR. SIGNATURE
--	--------------------	---------------------------------

**EXPENSE ESTIMATE**  
 Transportation cost not limited to reimbursement for economy airfare destination and return if a non-daily utilized reimbursement is limited to least cost to the district (i.e. economy ground bus airfare or mileage)

LODGING \$ 1,500.00	MEALS \$ 390.00	TRANSPORTATION \$ 650.00	REGISTRATION \$ 525.00	MISCELLANEOUS (PARKING, TOLLS, ETC.) \$ 200.00
------------------------	--------------------	-----------------------------	---------------------------	---

CAR RENTAL (Authorization Required)	CAR RENTAL AUTHORIZATION (SUPERINTENDENT OR DESIGNEE) Signature: _____ Date: _____
-------------------------------------	---

TOTAL ESTIMATED EXPENSES \$ 3,265.00	FUNDING SOURCE ORG / OBJ / PROJ Middle School Office	<input type="checkbox"/> School funds <input type="checkbox"/> Grant (Specify) <input type="checkbox"/> School PD funds <input type="checkbox"/> District PD funds <input type="checkbox"/> Classified PD funds <input type="checkbox"/> Other (Specify)
---	--	---

**PURPOSE OF PROFESSIONAL LEAVE AND OTHER REMARKS (REQUIRED)**  
 This conference will bring together big-city school educators to share and exchange ideas and strategies for shaping the future of urban education.

**APPROVALS**

Employee Policy Agreement: I have read and agree to the terms and conditions of the FCPS Professional Development Leave Policy.  
 Employee Signature: *Nikita Raed* Date: \_\_\_\_\_

PRINCIPAL/DIRECTOR Signature: <i>[Signature]</i> Date: 8/6/24	BUDGET MANAGER Signature: <i>Nikita Raed</i> Date: 8/5/24	PROFESSIONAL DEVELOPMENT REP. (MUST BE SIGNED IF PD FUNDS ARE USED) Signature: _____ Date: _____
---	---	---

Approved by SBDM Council on _____	Included in SBDM Council minutes # _____ (item number)
-----------------------------------	--

REQUEST HAS BEEN APPROVED ON THE \_\_\_\_\_ BOARD OF EDUCATION AGENDA  
 DISTRIBUTION: Forward to Office of Professional Growth & Development



Fayette County Public Schools

REQUEST FOR PROFESSIONAL LEAVE AND SUB REQUEST FORM

DATE OF REQUEST

8/5/2024

NAME (LAST, FIRST, INITIAL)

Bradford, William

SCHOOL/DEPARTMENT

Office of School Leadership

EMPLOYEE NUMBER

307054

CLASSIFICATION

Certified Classified

SUBJECT / GRADE TAUGHT (IF APPLICABLE)

TITLE OF PROFESSIONAL LEAVE ACTIVITY

Council for Great City Schools

LOCATION (CITY, STATE)

Dallas Texas

NUMBER OF WORKDAYS

4

WILL YOU BE STAYING OVERNIGHT?

Yes No

NUMBER OF DAYS (INCLUDING TRAVEL TIME)

6

DEPARTURE / RETURN DATES

10/15-10/20/24

SUB REQUIRED: (ENTER DATES)

n/a

SUB PREFERENCE

n/a

ORG / OBJ / PROJ

(TO BE COMPLETED BY BUDGET MGR)

0001052 0589 DEPT

Full day AM Half day PM

SUB FUNDING SOURCE

School Leadership

SUB FUNDS BUDGET MGR SIGNATURE

EXPENSE ESTIMATE

Transportation costs are limited to reimbursement for economy air to destination and return. If automobile is utilized, reimbursement is limited to least cost to the district, i.e. economy, round trip air fare or mileage.

LODGING

\$ 1,500.00

MEALS

\$ 390.00

TRANSPORTATION

\$ 650.00

REGISTRATION

\$ 525.00

MISCELLANEOUS (PARKING, TOLLS, ETC.)

\$ 200.00

CAR RENTAL (Authorization Required)

CAR RENTAL AUTHORIZATION (SUPERINTENDENT OR DESIGNEE)

Signature

Date

TOTAL ESTIMATED EXPENSES

FUNDING SOURCE:

\$ 3,265.00

ORG / OBJ / PROJ

0001052 0589 DEPT

- School funds District PD funds Grant (Specify) Classified PD funds School PD funds Other (Specify)

PURPOSE OF PROFESSIONAL LEAVE AND OTHER REMARKS (REQUIRED)

This conference brings together big-city school educators to share and exchange ideas and strategies for shaping the future of urban education.

APPROVALS

Employee Policy Agreement: I have read and agree to the terms and conditions of the FCPS Professional Development Leave Policy.

Employee Signature: [Signature] Date: 8/6/24

PRINCIPAL/DIRECTOR

BUDGET MANAGER

PROFESSIONAL DEVELOPMENT REP (MUST BE SIGNED IF PD FUNDS ARE USED)

Signature

Signature

Signature

Date

Date

Date

08/07/2024

8/7/24

Approved by SBDM council on

Included in SBDM Council minutes as item number

FOR RD OFFICE USE ONLY

REQUEST HAS BEEN APPROVED ON THE BOARD OF EDUCATION AGENDA

DISTRIBUTION: Forward to Office of Professional Growth & Development

**Fayette County Public Schools**  
**REQUEST FOR PROFESSIONAL LEAVE**  
**AND SUB REQUEST FORM**

NAME (LAST, FIRST, INITIAL)		SCHOOL/DEPARTMENT		EM
Thornsbury, Eric S		Winburn MS		
CLASSIFICATION		SUBJECT / GRADE TAUGHT (IF APPLICABLE)		
Certified				
TITLE OF PROFESSIONAL LEAVE ACTIVITY				

Council of the Great City Schools 68th Annual Conf.

LOCATION (CITY, STATE)	NUMBER OF WORKDAYS	WILL YOU BE STAYING OVERNIGHT?	NUMBER OF DAYS (INCLUDING TRAVEL TIME)	DEPART
Dallas, TX	3		5	Oct 15-20

SUB REQUIRED (ENTER DATES)	SUB REFERENCE	ORG / OBJ / P (TO BE COMPLETED BY)
SUB FUNDING SOURCE	SUB FUNDS BUDGET NO	

**EXPENSE ESTIMATE**  
Transportation costs are limited to reimbursement for economy air to destination. If automobile is utilized, reimbursement is limited to least cost to the district. Local fare or mileage.

LODGING	MEALS	TRANSPORTATION	REGISTRATION	MISCE
\$ 1,375.00	\$ 300.00	\$ 900.00	\$ 425.00	

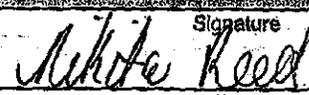
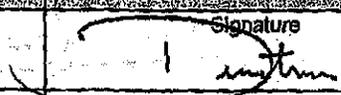
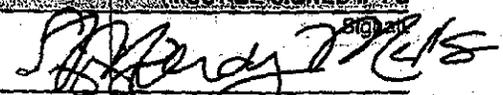
CAR RENTAL (Authorization Required)	CAR RENTAL AUTHORIZATION (SUPERINTENDENT OR DESIGNATED)
	Signature

TOTAL ESTIMATED EXPENSES	FUNDING SOURCE
\$ 3,000.00	ORG / OBJ / PRO
	Title II

**PURPOSE OF PROFESSIONAL LEAVE AND OTHER REMARKS (REQUIRED)**  
 this year's conference will bring together big-city school educators to share and and strategies for shaping the future of urban education.

**APPROVALS**

**Employee Policy Agreement:** I have read and agree to the terms and conditions of the FCPS Professional Development Leave Policy.  
 Employee Signature:  Date: 8/11/24

PRINCIPAL/DIRECTOR	BUDGET MANAGER	PROFESSIONAL DEV (MUST BE SIGNED IF PD)
Signature 	Signature 	Signature 
Date	Date	Date
	8/14/24	8-20-24

Approved by SEDM Council on	Included in SEDM Council minutes as item number

**FOR PD OFFICE USE ONLY**

REQUEST HAS BEEN APPROVED ON THE \_\_\_\_\_ BOARD OF EDUCATION AGE  
 DISTRIBUTION: Forward to Office of Professional Growth & Development



Fayette County Public Schools

DATE OF REQUEST

# REQUEST FOR PROFESSIONAL LEAVE AND SUB REQUEST FORM

8/8/2024

NAME (LAST, FIRST, INITIAL)		SCHOOL/DEPARTMENT	EMPLOYEE NUMBER
Flores, Christopher, K		STEAM Academy	311292
CLASSIFICATION		SUBJECT / GRADE TAUGHT (IF APPLICABLE)	
<input checked="" type="radio"/> Certified <input type="radio"/> Classified		N/A	

**TITLE OF PROFESSIONAL LEAVE ACTIVITY:**

Council of the Great City Schools 68th Annual Conf.

LOCATION (CITY, STATE)	NUMBER OF WORKDAYS	WILL YOU BE STAYING OVERNIGHT?	NUMBER OF DAYS (INCLUDING TRAVEL TIME)	DEPARTURE / RETURN DATES
Dallas, TX	3	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	5	Oct. 16-20 2024

SUB REQUIRED: (ENTER DATES)	SUB PREFERENCE	ORG / OBJ / PROJ <b>15-20</b>
		(TO BE COMPLETED BY BUDGET MGR)
<input type="checkbox"/> Full day <input type="checkbox"/> AM <input type="checkbox"/> Half day <input type="checkbox"/> PM	SUB FUNDING SOURCE	SUB-FUNDS BUDGET MGR. SIGNATURE

**EXPENSE ESTIMATE**      Transportation costs are limited to reimbursement for economy air to destination and return. If automobile is utilized, reimbursement is limited to least cost to the district, i.e. economy, round trip air fare or mileage.

LODGING	MEALS	TRANSPORTATION	REGISTRATION	MISCELLANEOUS (PARKING, TOLLS, ETC.)
\$ 1,375.00	\$ 300.00	\$ 900.00	\$ 425.00	

CAR RENTAL (Authorization Required)	CAR RENTAL AUTHORIZATION (SUPERINTENDENT OR DESIGNEE)	
	Signature	Date

TOTAL ESTIMATED EXPENSES	FUNDING SOURCE:	<input type="checkbox"/> School funds <input type="checkbox"/> District PD funds <input type="checkbox"/> Grant (Specify) <input type="checkbox"/> Classified PD funds <input type="checkbox"/> School PD funds <input type="checkbox"/> Other (Specify)
\$ 3,000.00	ORG / OBJ / PROJ	
	Title II	

**PURPOSE OF PROFESSIONAL LEAVE AND OTHER REMARKS (REQUIRED)**  
 This year's conference will bring together big-city school educators to share and exchange ideas and strategies for shaping the future of urban education.

## APPROVALS

Employee Policy Agreement: I have read and agree to the terms and conditions of the FCPS Professional Development Leave Policy.  
 Employee Signature: *Ch Flores*      Date: *8/8/24*

PRINCIPAL/DIRECTOR	BUDGET MANAGER	PROFESSIONAL DEVELOPMENT REP. (MUST BE SIGNED IF PD FUNDS ARE USED)
Signature	Signature	Signature
Date	Date	Date
<i>8/13/24</i>	<i>8.14.24</i>	<i>8-20-24</i>

Approved by SBDM council on

Included in SBDM Council minutes as item number



Fayette County Public Schools

REQUEST FOR PROFESSIONAL LEAVE AND SUB REQUEST FORM

DATE OF REQUEST

8/7/2024

NAME (LAST, FIRST, INITIAL)	SCHOOL/DEPARTMENT	EMPLOYEE NUMBER
Kear, Lisa S.	Liberty Elementary	202446

CLASSIFICATION	SUBJECT / GRADE TAUGHT (IF APPLICABLE)
<input checked="" type="radio"/> Certified <input type="radio"/> Classified	Principal

TITLE OF PROFESSIONAL LEAVE ACTIVITY:

Council of the Great City Schools 68th Annual Conf.

LOCATION (CITY, STATE)	NUMBER OF WORKDAYS	WILL YOU BE STAYING OVERNIGHT?	NUMBER OF DAYS (INCLUDING TRAVEL TIME)	DEPARTURE / RETURN DATES
Dallas, TX	3	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	5	Oct. 16-20 2024

SUB REQUIRED: (ENTER DATES)	SUB PREFERENCE	ORG / OBJ / PROJ
n/a	—	15-20

<input type="checkbox"/> Full day <input type="checkbox"/> AM	SUB FUNDING SOURCE	SUB-FUNDS BUDGET MGR. SIGNATURE
<input type="checkbox"/> Half day <input type="checkbox"/> PM	—	—

EXPENSE ESTIMATE    Transportation costs are limited to reimbursement for economy air to destination and return. If automobile is utilized, reimbursement is limited to least cost to the district, i.e. economy, round trip air fare or mileage.

LODGING	MEALS	TRANSPORTATION	REGISTRATION	MISCELLANEOUS (PARKING, TOLLS, ETC.)
\$ 1,375.00	\$ 300.00	\$ 900.00	\$ 425.00	

CAR RENTAL (Authorization Required)	CAR RENTAL AUTHORIZATION (SUPERINTENDENT OR DESIGNEE)
	Signature _____ Date _____

TOTAL ESTIMATED EXPENSES	FUNDING SOURCE:	<input type="checkbox"/> School funds <input type="checkbox"/> District PD funds
\$ 3,000.00	ORG / OBJ / PROJ	<input type="checkbox"/> Grant (Specify) <input type="checkbox"/> Classified PD funds
	Title II	<input type="checkbox"/> School PD funds <input type="checkbox"/> Other (Specify)

PURPOSE OF PROFESSIONAL LEAVE AND OTHER REMARKS (REQUIRED)    This year's conference will bring together big-city school educators to share and exchange ideas and strategies for shaping the future of urban education.

APPROVALS

Employee Policy Agreement: I have read and agree to the terms and conditions of the FCPS Professional Development Leave Policy. Employee Signature: Lisa Kear Date: 8/7/24

PRINCIPAL/DIRECTOR	BUDGET MANAGER	PROFESSIONAL DEVELOPMENT REP. (MUST BE SIGNED IF PD FUNDS ARE USED)
Signature: <i>Matt Mark</i>	Signature: <i>[Signature]</i>	Signature: <i>[Signature]</i>
Date: 8/12/24	Date: 8.24.24	Date: 8-20-24
Approved by SBDM council on	Included in SBDM Council minutes as item number	

FOR PD OFFICE USE ONLY:

REQUEST HAS BEEN APPROVED ON THE BOARD OF EDUCATION AGENDA    DISTRIBUTION: Forward to Office of Professional Growth & Development



Fayette County Public Schools  
**REQUEST FOR PROFESSIONAL LEAVE  
 AND SUB REQUEST FORM**

DATE OF REQUEST  
 8.8.24

EMPLOYEE NAME (LAST, FIRST, MIDDLE)		EMPLOYEE POSITION		EMPLOYEE NUMBER
Murphy, Tyler		Board of Education		
SUB REQUESTER		SUB REQUESTER TITLE		

THE PURPOSE OF THE LEAVE IS FOR  
 Council of the Great City Schools 68th Annual Conf.

LOCATION (CITY/STATE)	NUMBER OF WORKDAYS	NUMBER OF DAYS OFF	NUMBER OF DAYS OFF (TOTAL)	DATE RANGE (MM/DD/YYYY)
Dallas, TX	3		6	Oct. 15-20 2024

SUB REQUESTER'S SIGNATURE	SUB REQUESTER'S TITLE	DATE
SUB FUNDING SOURCE	SUB FUNDING SOURCE'S HEAD SIGNATURE	

EXPENSE CATEGORY	AMOUNT	EXPENSE CATEGORY	AMOUNT	EXPENSE CATEGORY	AMOUNT
	\$ 1,375.00		\$ 300.00		\$ 900.00
					\$ 425.00

CARRIED OVER (Amount, Sub Number)	CARRIED OVER (Amount, Sub Number)	SUPERVISOR'S SIGNATURE	DATE

TOTAL ESTIMATED EXPENSES	TOTAL AMOUNT	DEPT
\$ 3,000.00		0011071 DEPT

this year's conference will bring together big-city school educators to share and exchange ideas and strategies for shaping the future of urban education.

APPROVALS





Fayette County Public Schools  
**REQUEST FOR PROFESSIONAL LEAVE  
 AND SUB REQUEST FORM**

DATE SUBMITTED  
 8.8.24

NAME OF APPLICANT Green, Amy	BOARD OF EDUCATION
DEPARTMENT	SUBJECT / GRADE / YEAR / MONTH / YEAR

TITLE OF PROFESSIONAL LEAVE ACTIVITY  
 Council of the Great City Schools 68th Annual Conf.

LOCATION (CITY/STATE)	NUMBER OF DAYS	WILL YOU BE STAYING OVERNIGHT?	DATE OF RETURN
Dallas, TX	3		Oct. 15-20 2024

SUBSIDIES / INTERIM DATES  	EXPENSES (TO BE CARRIED OVER)  
FUNDING SOURCE  	SUPPLEMENTAL BUDGET ITEM NUMBER  

TRAVEL	MEALS	HOUSING	REGISTRATION	UNIFORMS / OTHER
\$ 1,375.00	\$ 300.00	\$ 900.00	\$ 425.00	

CAPITAL (If applicable, include)	CAR RENTAL (If applicable, SUPERINTENDENT ORIGINATOR)	
	Signature	Date

TOTAL REQUESTED	0011071 DEPT
\$ 3,000.00	

this year's conference will bring together big-city school educators to share and exchange ideas and strategies for shaping the future of urban education.





Fayette County Public Schools  
**REQUEST FOR PROFESSIONAL LEAVE  
 AND SUB REQUEST FORM**

8.8.24

NAME (LAST, FIRST, MIDDLE) Clark, Marylin	SCHOOL DEPARTMENT Board of Education	EMPLOYEE NUMBER
--	---	-----------------

POSITION TITLE	GRADE

NAME OF PROFESSIONAL DEVELOPMENT Council of the Great City Schools 68th Annual Conf.
---

CITY/STATE	NUMBER OF DAYS	WILL YOU BE TRAVELING OUT OF STATE?	NUMBER OF TRAVEL DAYS	DEPARTURE/RETURN DATE
Dallas, TX	3		6	Oct. 15-20 2024

PROPOSED LEAVE DATES	PROPOSED LEAVE HOURS

SUBSIDING SOURCE	SUBFUNDS AND FUNDATION CODE

EXPENSE RATE	TRAVEL EXPENSE RATE	TRAVEL EXPENSE RATE	TRAVEL EXPENSE RATE

\$ 1,375.00	\$ 300.00	\$ 900.00	\$ 425.00
-------------	-----------	-----------	-----------

CAPITAL BUDGETING	CAPITAL ALLOCATION (SUPERINTENDENT OR DESIGNEE)	
	Signature	Date

EXPENSE RATE	DEPARTMENT
\$ 3,000.00	0011071 DEPT

this year's conference will bring together big-city school educators to share and exchange ideas and strategies for shaping the future of urban education.

APPROVALS

**Employee Policy Agreement:** I have read and agree to the terms and conditions of the FCPS Professional Development Leave Policy.

Employee Signature: AG Date: \_\_\_\_\_

SUPERVISOR	BUDGET MANAGER	APPROVED BY (FOR FUNDS MAINTENANCE)
Signature	Signature <i>Daniel Liss</i>	Signature
Date	Date	Date
APPROVED BY BOARD OF EDUCATION	DATE	

REQUEST HAS BEEN APPROVED ON THE \_\_\_\_\_ BOARD OF EDUCATION AGENDA  
DISTRIBUTION: Forward to Office of Professional Growth & Development



# Fayette County Public Schools REQUEST FOR PROFESSIONAL LEAVE AND SUB REQUEST FORM

<b>NAME (LAST FIRST INITIAL)</b>	<b>SCHOOL/DEPARTMENT</b>	<b>EMI</b>
Price, John Michael	Breckinridge	
<b>CLASSIFICATION</b>	<b>SUBJECT / GRADE TAUGHT (IF APPLICABLE)</b>	
Certified		

**TITLE OF PROFESSIONAL LEAVE ACTIVITY:**  
Council of the Great City Schools 68th Annual Conf.

LOCATION (CITY/STATE)	NUMBER OF WORKDAYS	WILL YOU BE STAYING OVERNIGHT?	NUMBER OF DAYS (INCLUDING TRAVEL TIME)	DEPART
Dallas, TX	3		5	Oct 15-21

SUB REQUIRED (ENTER DATES)	SUB PREFERENCE	ORG / OBJ / P
—	—	(TO BE COMPLETED BY)
—	—	SUB FUNDS BUDGET MC

**EXPENSE ESTIMATE** (Transportation costs are limited to reimbursement for economy air to destination if automobile is utilized, reimbursement is limited to least cost to the district, i.e., fare or mileage)

LOGGING	MEALS	TRANSPORTATION	REGISTRATION	MISCE
\$ 1,375.00	\$ 300.00	\$ 900.00	\$ 425.00	

CAR RENTAL (Authorization Required)	CAR RENTAL AUTHORIZATION (SUPERINTENDENT OR DESK)
	Signature _____

TOTAL ESTIMATED EXPENSES	FUNDING SOURCE
\$ 3,000.00	ORG / OBJ / PROJ Title II

**PURPOSE OF PROFESSIONAL LEAVE AND OTHER REMARKS (REQUIRED)**  
this year's conference will bring together big-city school educators to share and and strategies for shaping the future of urban education.

## APPROVALS

**Employee Policy Agreement:** I have read and agree to the terms and conditions of the FCPS Professional Development Leave Po  
Employee Signature: Michael Price Date: 8/11/24

PRINCIPAL/DIRECTOR	BUDGET MANAGER	PROFESSIONAL DEV (MUST BE SIGNED IF PD)
Signature _____ Date: <u>8/12/24</u>	Signature _____ Date: <u>8 14 24</u>	Signature _____ Date: <u>8-20-24</u>
Approved by SBDM Council on _____	Included in SBDM Council minutes as item numb _____	

**FOR PD OFFICE USE ONLY:**  
REQUEST HAS BEEN APPROVED ON THE \_\_\_\_\_ BOARD OF EDUCATION AGE



Fayette County Public Schools  
**REQUEST FOR PROFESSIONAL LEAVE  
 AND SUB REQUEST FORM**

DATE OF REQUEST

8/7/2024

NAME (LAST, FIRST, INITIAL) SCHOOL/DEPARTMENT EMPLOYEE NUMBER

Vannatter, Catherine E.

Locust Trace AgriScience Center

315204

CLASSIFICATION SUBJECT / GRADE TAUGHT (IF APPLICABLE)

Certified  Classified

N/A

TITLE OF PROFESSIONAL LEAVE ACTIVITY

Council of the Great City Schools 68th Annual Conf.

LOCATION (CITY, STATE) NUMBER OF WORKDAYS WILL YOU BE STAYING OVERNIGHT? NUMBER OF DAYS (INCLUDING TRAVEL TIME) DEPARTURE / RETURN DATES

Dallas, TX

3

Yes  No

5

Oct. 16-20 2024

SUB REQUIRED (ENTER DATES) SUB PREFERENCE ORG / OBJ / PROJ

N/A

N/A

15-20

(TO BE COMPLETED BY BUDGET MGR)

N/A

Full day  AM  Half day  PM SUB FUNDING SOURCE SUB FUNDS BUDGET MGR. SIGNATURE

N/A

N/A

EXPENSE ESTIMATE Transportation costs are limited to reimbursement for economy air to destination and return. If automobiles utilized, reimbursement is limited to least cost to the district, i.e. economy, round trip air fare or mileage.

LODGING MEALS TRANSPORTATION REGISTRATION MISCELLANEOUS (PARKING, TOLLS, ETC.)

\$ 1,375.00

\$ 300.00

\$ 900.00

\$ 425.00

CAR RENTAL (Authorization Required) CAR RENTAL AUTHORIZATION (SUPERINTENDENT OR DESIGNEE)

Signature

Date

TOTAL ESTIMATED EXPENSES FUNDING SOURCE: ORG / OBJ / PROJ

\$ 3,000.00

Title II

- School funds
- District PD funds
- Grant (Specify)
- Classified PD funds
- School PD funds
- Other (Specify)

PURPOSE OF PROFESSIONAL LEAVE AND OTHER REMARKS (REQUIRED)

This year's conference will bring together big-city school educators to share and exchange ideas and strategies for shaping the future of urban education.

**APPROVALS**

Employee Policy Agreement: I have read and agree to the terms and conditions of the FCPS Professional Development Leave Policy.

Employee Signature: Catherine E. Vannatter Date: 08/07/24

PRINCIPAL/DIRECTOR BUDGET MANAGER PROFESSIONAL DEVELOPMENT REP (MUST BE SIGNED IF PD FUNDS ARE USED)

Signature

Signature

Signature

Date

Date

Date

8/12/24

8-14-24

8-20-24

Approved by SBDM Council on

Included in SBDM Council minutes as item number

FOR PD OFFICE USE ONLY:

REQUEST HAS BEEN APPROVED ON THE BOARD OF EDUCATION AGENDA

DISTRIBUTION: Forward to Office of Professional Growth & Development



Fayette County Public Schools
REQUEST FOR PROFESSIONAL LEAVE
AND SUB REQUEST FORM

DATE OF REQUEST

8/10/2024

NAME (LAST, FIRST, INITIAL): Woodford, Sarah C.
SCHOOL/DEPARTMENT: Garrett Morgan Elementary
EMPLOYEE NUMBER: 304054

CLASSIFICATION: Certified/Classified
SUBJECT/GRADE TAUGHT (IF APPLICABLE): K-5

TITLE OF PROFESSIONAL LEAVE ACTIVITY: Council of the Great City Schools 68th Annual Conf.

LOCATION (CITY, STATE): Dallas, TX
NUMBER OF WORKDAYS: 3
WILL YOU BE STAYING OVERNIGHT?: Yes
NUMBER OF DAYS (INCLUDING TRAVEL TIME): 5
DEPARTURE/RETURN DATES: Oct. 16-20 2024

SUB REQUIRED (ENTER DATES):
SUB REFERENCE:
ORG/OBJ/PROJ: 15-20
(TO BE COMPLETED BY BUDGET MGR)

SUB FUNDING SOURCE:
SUB FUNDS:
BUDGET MGR SIGNATURE:

EXPENSE ESTIMATE:
Transportation costs are limited to reimbursement for economy air to destination and return. If automobile is utilized, reimbursement is limited to exact cost to the district in a economy round trip airfare or mileage.

LODGING: \$ 1,375.00
MEALS: \$ 300.00
TRANSPORTATION: \$ 900.00
REGISTRATION: \$ 425.00
MISCELLANEOUS (PARKING, TOLLS, ETC.):

CAR RENTAL (Authorization Required):
CAR RENTAL AUTHORIZATION (SUPERINTENDENT OR DESIGNEE):
Signature:
Date:

TOTAL ESTIMATED EXPENSES: \$ 3,000.00
FUNDING SOURCE:
ORG/OBJ/PROJ: Title II
School funds, District PD funds, Grant (Specify), Classified PD funds, School PD funds, Other (Specify)

PURPOSE OF PROFESSIONAL LEAVE AND OTHER REMARKS (REQUIRED):
this year's conference will bring together big-city school educators to share and exchange ideas and strategies for shaping the future of urban education.

APPROVALS

Employee Policy Agreement: I have read and agree to the terms and conditions of the FCPS Professional Development Leave Policy.
Employee Signature: Sarah C. Woodford
Date: 8.10.24

PRINCIPAL/DIRECTOR: Signature, Date: 8/12/24
BUDGET MANAGER: Signature, Date: 8.14.24
PROFESSIONAL DEVELOPMENT REP: Signature, Date: 8-20-24

Approved by SBDM Council on:
Included in SBDM Council minutes as item number:

FOR PD OFFICE USE ONLY
REQUEST HAS BEEN APPROVED ON THE BOARD OF EDUCATION AGENDA
DISTRIBUTION: Forward to Office of Professional Growth & Development



# Fayette County Public Schools

## REQUEST FOR PROFESSIONAL LEAVE AND SUB REQUEST FORM

8/21/2024

Mills, Anthony J

Human Resources

307437

Certified     Classified

Council of Great City Schools Annual fall Conference

Dallas, TX

4

Yes     No

5

Oct 15-Oct 19, 2024

Full day     AM  
 Half day     PM

\$ 1,000.00

\$ 325.00

\$800

\$ 425.00

\$ 200.00

Signature

Date

School funds     District PD funds  
 Grant (Specify)     Classified PD funds  
 School PD funds     Other (Specify)  
Dept funds

The annual fall conference will focus on "Leading Innovation & Transformation, We Do Urban Education." This conference brings together big-city school educators to share and exchange ideas and strategies for shaping the future of urban education.

Employee Policy Agreement: I have read and agree to the terms and conditions of the FCPS Professional Development Leave Policy.

Employee Signature: *Anthony J. Mills*    Date: *Aug 21 2024*

Signature

Signature

Signature

Date

Date

Date

REQUEST HAS BEEN APPROVED ON THE

BOARD OF EDUCATION AGENDA

DISTRIBUTION: Forward to Office of Professional Growth & Development



# Fayette County Public Schools

## REQUEST FOR PROFESSIONAL LEAVE AND SUB REQUEST FORM

DATE OF REQUEST

8/19/2024

NAME (LAST, FIRST, INITIAL)	SCHOOL/DEPARTMENT	EMPLOYEE NUMBER
Stevens, Kimberly	John D Price Building	321670

CLASSIFICATION	SUBJECT / GRADE TRANSIT (IF APPLICABLE)
<input type="radio"/> Certified <input checked="" type="radio"/> Classified	

**TITLE OF PROFESSIONAL LEAVE ACTIVITY**

Council on Greater City Schools Conference

LOCATION (CITY, STATE)	NUMBER OF WORKDAYS	WILL YOU BE SERVING ON DUTY?	NUMBER OF DAYS (INCLUDING TRAVEL TIME)	DEPARTURE/RETURN DATES
Dallas, TX	• 3	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	• 4	October 16-19

SUB REQUESTED (ENTER DATES)	SUB PREFERENCE	SIC JOB APPROVAL (DO NOT SIGN IF EMPLOYED BY SCHOOLS OR)

<input type="checkbox"/> Full day <input type="checkbox"/> AM <input type="checkbox"/> Half day <input type="checkbox"/> PM	SUB FUNDING SOURCE	SUB FUNDS BUDGET / ICR SIGNATURE

**EXPENSE ESTIMATE**

Transportation costs are limited to eight (8) round trips per day at the destination and include an automobile utilization fee (a reasonable limit) to be paid to the district by the employee while in the district.

LODGING	MEALS	TRANSPORTATION	REGISTRATION	MISCELLANEOUS (PARKING, TOLLS, ETC.)
\$ 1,080.00	\$ 335.00	\$ 835.00	\$ 425.00	\$ -

CAR RENTAL (Authorization Required)	GARNER LEAVE AUTHORIZATION (ONLY SUBMITTED BY CAR SIGNEE)	
	Signature	Date

TOTAL ESTIMATED EXPENSES	FUNDING SOURCE	<input type="checkbox"/> School funds <input type="checkbox"/> District PD funds <input checked="" type="checkbox"/> Grant (Specify) <input type="checkbox"/> Classified PD funds <input type="checkbox"/> School PD funds <input type="checkbox"/> Other (Specify)
\$ 2,675.00		Benefits Grant

**PURPOSE OF PROFESSIONAL LEAVE AND OTHER REMARKS (REQUIRED)**

To learn best practices of large urban school districts best practices for financial, Benefits and Payroll management and administration

### APPROVALS

**Employee Policy Agreement:** I have read and agree to the terms and conditions of the FCPS Professional Development Leave Policy.

Employee Signature: [Signature]      Date: 8/19/24

PRINCIPAL/DIRECTOR	BUDGET MANAGER	PROFESSIONAL DEVELOPMENT ICR (MUST BE SIGNED IF PD FUNDS ARE USED)
Signature <u>[Signature]</u>	Signature <u>[Signature]</u>	Signature
Date <u>8/19/24</u>	Date <u>8/19/24</u>	Date
Approved by SRM Council on	Approved by SRM Council minutes and room number	

**FOR PD OFFICE USE ONLY:**

REQUEST HAS BEEN APPROVED ON THE \_\_\_\_\_ BOARD OF EDUCATION AGENDA

DISTRIBUTION: Forward to Office of Professional Growth & Development



Fayette County Public Schools

REQUEST FOR PROFESSIONAL LEAVE AND SUB REQUEST FORM

DATE OF REQUEST  
8/8/2024

NAME (LAST, FIRST, INITIAL) Hutchinson, Ebony B	SCHOOL/DEPARTMENT The Promise Academy at William Wells Brown	EMPLOYEE NUMBER 320753
CLASSIFICATION <input checked="" type="radio"/> Certified <input type="radio"/> Classified	SUBJECT / GRADE TAUGHT (IF APPLICABLE)	

TITLE OF PROFESSIONAL LEAVE ACTIVITY:

Council of the Great City Schools 68th Annual Conf.

LOCATION (CITY STATE)	NUMBER OF WORKDAYS	WILL YOU BE STAYING OVERNIGHT?	NUMBER OF DAYS (INCLUDING TRAVEL TIME)	DEPARTURE / RETURN DATES
Dallas, TX	4	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	4	Oct. 15-18 2024

SUB REQUIRED (ENTER DATES)	SUB PREFERENCE	ORG / OBJ / PROJ
		(TO BE COMPLETED BY BUDGET MGR)
<input type="checkbox"/> Full day <input type="checkbox"/> AM <input type="checkbox"/> Half day <input type="checkbox"/> PM	SUB FUNDING SOURCE	SUB FUNDS BUDGET MGR SIGNATURE

EXPENSE ESTIMATE				
Transportation costs are limited to reimbursement for economy air to destination and return. If automobile is utilized, reimbursement is limited to least cost to the district, i.e. economy, round trip airfare, or mileage.				
LODGING	MEALS	TRANSPORTATION	REGISTRATION	MISCELLANEOUS (PARKING, TOLLS, ETC.)
\$ 1,375.00	\$ 300.00	\$ 900.00	\$ 425.00	

CAR RENTAL (Authorization Required)	CAR RENTAL AUTHORIZATION (SUPERINTENDENT OR DESIGNEE)
	Signature _____ Date _____

TOTAL ESTIMATED EXPENSES	FUNDING SOURCE	<input type="checkbox"/> School funds <input type="checkbox"/> District PD funds
\$ 3,000.00	ORG / OBJ / PROJ	<input type="checkbox"/> Grant (Specify) <input type="checkbox"/> Classified PD funds
	Title II	<input type="checkbox"/> School PD funds <input type="checkbox"/> Other (Specify)

PURPOSE OF PROFESSIONAL LEAVE AND OTHER REMARKS (REQUIRED)  
This year's conference will bring together big-city school educators to share and exchange ideas and strategies for shaping the future of urban education.

APPROVALS

Employee Policy Agreement: I have read and agree to the terms and conditions of the FCPS Professional Development Leave Policy.  
Employee Signature: *[Signature]* Date: 8/8/24

PRINCIPAL/DIRECTOR	BUDGET MANAGER	PROFESSIONAL DEVELOPMENT REP. (MUST BE SIGNED IF PD FUNDS ARE USED)
Signature <i>Matt Mark</i>	Signature <i>[Signature]</i>	Signature <i>[Signature]</i>
Date 8/12/24	Date 8/14/24	Date 8-20-24
Approved by SBDM council on	Included in SBDM Council minutes as item number	

FOR PD OFFICE USE ONLY:

REQUEST HAS BEEN APPROVED ON THE \_\_\_\_\_ BOARD OF EDUCATION AGENDA  
DISTRIBUTION: Forward to Office of Professional Growth & Development



# Fayette County Public Schools

## REQUEST FOR PROFESSIONAL LEAVE AND SUB REQUEST FORM

Date of Request

8.8.24

NAME (LAST, FIRST, MIDDLE) <b>CHATFIELD, SHELLEY</b>	SCHOOL/DEPT/AGENCY <b>LEGAL OFFICE</b>	EMPLOYEE NUMBER
CLASSIFICATION		STIPEND/STEP/SCALE (IF APPLICABLE)
<input type="radio"/> Certified <input checked="" type="radio"/> Classified		
TITLE OF PROFESSIONAL LEAVE ACTIVITY		

**68TH ANNUAL FALL CONFERENCE OF THE GREAT CITY SCHOOLS - PRESENTER**

LOCATION (CITY, STATE)	NUMBER OF WORKDAYS	WILL YOU BE STAYING OVERNIGHT?	NUMBER OF DAYS (INCLUDING TRAVEL TIME)	DEPARTURE/RETURN DATES
<b>DALLAS, TX</b>	<b>4</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>6</b>	<b>10/15-10/20/24</b>

SUB REQUEST (REQUIRED)	SUPERVISOR'S COMMENTS	ORDER OF PRECEDENCE (MUST BE COMPLETED BY BUDGET MGR)
<input type="checkbox"/> Full day <input type="checkbox"/> AM <input type="checkbox"/> Half day <input type="checkbox"/> PM	SUB FUNDING SOURCE	SUB FUNDING SOURCE (MOR SIGNATURE)

EXPENSE ESTIMATE				
BOARDING	MEALS	TRANSPORTATION	REGISTRATION	MISCELLANEOUS TRAVEL/OTHER
\$ <b>1,384.81</b>	\$ <b>390.00</b>	\$ <b>800.00</b>	\$ <b>425.00</b>	\$ <b>150.00</b>

SUPERVISOR (Admin/Dept required)	SUPERVISOR'S SIGNATURE (SUPERVISOR OR DESIGNEE)
	Signature _____ Date _____

TOTAL ESTIMATED EXPENSES	FUNDING SOURCE (MOR SIGNATURE)	<input type="checkbox"/> School funds <input type="checkbox"/> District PD funds <input type="checkbox"/> Grant (Specify) <input type="checkbox"/> Classified PD funds <input type="checkbox"/> School PD funds <input checked="" type="checkbox"/> Other (Specify) <b>DEPT FUNDS</b>
\$ <b>3,149.81</b>	<b>0011805 0589 DEPT</b>	

**PRESENTING ON BEST PRACTICES WITH OTHER DISTRICT STAFF MEMBERS.**

### APPROVALS

Employee Policy Agreement: I have read and agree to the terms and conditions of the FCPS Professional Development Leave Policy.  
 Employee Signature: *[Signature]* Date: **7.9.24**

PRINCIPAL/SUPERVISOR	BUDGET MANAGER	PROFESSIONAL DEVELOPMENT REP. (MUST BE SIGNED IF PD FUNDS ARE USED)
Signature: <i>[Signature]</i> Date: <b>8/2/24</b>	Signature: <i>[Signature]</i> Date: <b>7.9.24</b>	Signature: _____ Date: _____

APPROVED BY: _____	SCHOOL/DEPT/AGENCY (MOR SIGNATURE)
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REQUEST HAS BEEN APPROVED ON THE **BOARD OF EDUCATION AGENDA**  
 DISTRIBUTION: Forward to Office of Professional Growth & Development



Fayette County Public Schools

REQUEST FOR PROFESSIONAL LEAVE AND SUB REQUEST FORM

DATE OF REQUEST

8/9/2024

NAME (LAST, FIRST, INITIAL)	SCHOOL/DEPARTMENT	EMPLOYEE NUMBER
Bradford, Bill	Office of School Leadership	

CLASSIFICATION	SUBJECT / GRADE TAUGHT (IF APPLICABLE)
<input checked="" type="radio"/> Certified <input type="radio"/> Classified	

TITLE OF PROFESSIONAL LEAVE ACTIVITY:  
Council of Great City Schools

LOCATION (CITY, STATE)	NUMBER OF WORKDAYS	WILL YOU BE STAYING OVERNIGHT?	NUMBER OF DAYS (INCLUDING TRAVEL TIME)	DEPARTURE / RETURN DATES
Dallas, Texas	4	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6	10/15/24-10/20/24

SUB REQUIRED: (ENTER DATES)	SUB PREFERENCE	ORG / OBJ / PROJ
	n/a	(TO BE COMPLETED BY BUDGET MGR) n/a

<input type="checkbox"/> Full day <input type="checkbox"/> AM	SUB FUNDING SOURCE	SUB FUNDS BUDGET MGR SIGNATURE
<input type="checkbox"/> Half day <input type="checkbox"/> PM	n/a	n/a

**EXPENSE ESTIMATE**  
Transportation costs are limited to reimbursement for economy air to destination and return. If automobile is utilized, reimbursement is limited to least cost to the district, i.e. economy, round trip air fare or mileage.

LODGING	MEALS	TRANSPORTATION	REGISTRATION	MISCELLANEOUS (PARKING, TOLLS, ETC.)
\$ 1,200.00	\$ 390.00	\$ 1,500.00	\$ 525.00	\$ 300.00

CAR RENTAL (Authorization Required)	CAR RENTAL AUTHORIZATION (SUPERINTENDENT OR DESIGNEE)
	Signature: _____ Date: _____

TOTAL ESTIMATED EXPENSES	FUNDING SOURCE:	<input type="checkbox"/> School funds	<input type="checkbox"/> District PD funds
\$ 3,915.00	ORG / OBJ / PROJ	<input type="checkbox"/> Grant (Specify)	<input type="checkbox"/> Classified PD funds
	0001052 0580 DEPT	<input type="checkbox"/> School PD funds	<input type="checkbox"/> Other (Specify)

**PURPOSE OF PROFESSIONAL LEAVE AND OTHER REMARKS (REQUIRED)**  
This year's conference will bring together big-city school educators to share and exchange ideas and strategies for shapin the future of urban education.

APPROVALS

Employee Policy Agreement: I have read and agree to the terms and conditions of the FCPS Professional Development Leave Policy.  
Employee Signature: *[Signature]* Date: 8/12/24

PRINCIPAL/DIRECTOR	BUDGET MANAGER	PROFESSIONAL DEVELOPMENT REP (MUST BE SIGNED IF PD FUNDS ARE USED)
Signature: <i>[Signature]</i>	Signature: _____	Signature: _____
Date: 8/22/24	Date: _____	Date: _____

Approved by SBDM council on \_\_\_\_\_ Included in SBDM Council minutes as item number \_\_\_\_\_

FOR PD OFFICE USE ONLY  
REQUEST HAS BEEN APPROVED ON THE \_\_\_\_\_ BOARD OF EDUCATION AGENDA  
DISTRIBUTION: Forward to Office of Professional Growth & Development



# Fayette County Public Schools

## PROFESSIONAL LEAVE BY DISTRICT PERSONNEL REGULAR MEETING - September 23, 2024

	Staff Member(s)	Location	Substitute	Funding Source(s)	Total Cost
<b>Professional Activity:</b> Technology Student Association State Conference <b>Location:</b> Louisville, KY <b>Dates:</b> March 17-20, 2024 <b>Work Days:</b> 3 <b>Purpose:</b> To learn through exciting competitive events, leadership opportunities and much more.	Molly Vanzant	Southern Middle	NO	Perkins Grant	\$725.00
<b>Post Approval Rationale:</b> Late submission from the department.					
<b>Professional Activity:</b> Distributive Education Clubs of America Nationals <b>Location:</b> Anaheim, CA <b>Dates:</b> April 26 - May 1, 2024 <b>Work Days:</b> 4 <b>Purpose:</b> To prepare students for college and careers by developing business and leadership skills.	Melinda Crowe	Paul L Dunbar High	YES	Grant/LAVEC	\$400.00
<b>Post Approval Rationale:</b> Employee originally submitted the leave as a field trip.					
<b>Professional Activity:</b> Behavior Supports in Schools Conference <b>Location:</b> Tumwater, WA <b>Dates:</b> May 30 - June 1, 2024 <b>Work Days:</b> 2 <b>Purpose:</b> To train on utilizing BCBA's in schools, including coaching educators, creating feasible data collection, understanding law and integrating ABA into schools.	Molly Kissack	John D Price	NO	IDEA/Special ED	\$1,370.00
<b>Post Approval Rationale:</b> Late submission from the department.					
<b>Professional Activity:</b> Kentucky Association for Career and Technical Education Summer Conference <b>Location:</b> Louisville, KY <b>Dates:</b> July 8-11, 2024 <b>Work Days:</b> 4 <b>Purpose:</b> To receive the most updated information related to Career and Technical Education, including accountability models, funding, etc., to effectively lead our school.	Catherine Vannatter	Locust Trace Center	NO	Perkins Grant	\$1,280.00
<b>Post Approval Rationale:</b> Due to previous administrative assistant being out sick documents missed getting submitted for approval.					
<b>Professional Activity:</b> Innovative Schools Summit <b>Location:</b> Las Vegas, NV <b>Dates:</b> July 8-12, 2024 <b>Work Days:</b> 4 <b>Purpose:</b> To network with fellow educators and learn from nationally recognized speakers who share their experiences and proven strategies to help you succeed in the classroom and in your career.	Candace Tichenor	William W Brown Elem	NO	Title II	\$2,389.00
	Natalie Carr	William W Brown Elem	NO	Title II	\$2,389.00
	Mauritania Aguilar	William W Brown Elem	NO	Title II	\$2,389.00
	Nevets Richardson	William W Brown Elem	NO	Title II	\$2,389.00
<b>Post Approval Rationale:</b> Late submission from department.					
<b>Professional Activity:</b> Kentucky Association of School Administrators Annual Leadership Conference <b>Location:</b> Louisville, KY <b>Dates:</b> July 24-26, 2024	Carrie Wade	John D Price	NO	Title II	\$1,249.00

**Work Days:** 3

**Purpose:** To prepare as a school leader by fostering collaboration to exchange ideas, resources, and inspiration.

**Post Approval**

**Rationale:** Late submission from the department.

<b>Professional Activity:</b> Kentucky School Nutrition Association Administrators Conference <b>Location:</b> Louisville, KY <b>Dates:</b> September 18-20, 2024	Michelle Coker	John D Price	NO	Gen Fund/Child Nutrition	\$825.00
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**Work Days:** 3

**Purpose:** To empower others by providing advocacy and professional development to advance school nutrition programs in Kentucky.

**Post Approval**

**Rationale:** Late submission from the department.

<b>Professional Leave Request</b>	<b>Staff Member(s)</b>	<b>Location</b>	<b>Substitute</b>	<b>Funding Source(s)</b>	<b>Total Cost</b>
<b>Professional Activity:</b> VS America Experience Days <b>Location:</b> Charlotte, NC <b>Dates:</b> September 24-26, 2024 <b>Work Days:</b> 2 <b>Purpose:</b> To experience the importance of furniture in education spaces, including research behind being in an agile environment as it relates to furnishing The HILL.	Michelle Wilson	John D Price	NO	Outside/Third Party	\$795.00
<b>Professional Activity:</b> Ron Clark Academy: The RCA Experience <b>Location:</b> Atlanta, GA <b>Dates:</b> September 25-27, 2024 <b>Work Days:</b> 3 <b>Purpose:</b> To observe live classes in action and attend workshops that focus on providing engaging teaching methods and creating a positive climate and culture.	Hope Robinson Stephanie King Andrea Lucas	Russell Cave Elem Russell Cave Elem Russell Cave Elem	NO NO NO	Gen Fund/School Improvement Gen Fund/School Improvement Gen Fund/School Improvement	\$2,022.00 \$2,022.00 \$2,022.00
<b>Professional Activity:</b> 9th International Conference on Immersion and Dual Language <b>Location:</b> Salt Lake City, UT <b>Dates:</b> October 1-5, 2024 <b>Work Days:</b> 0 <b>Purpose:</b> To share knowledge and best practices in dual language and immersion education.	Jami Dailey	Bryan Station High	NO	Title I	\$2,675.00
<b>Professional Activity:</b> Courageous Conversations Annual Summit <b>Location:</b> Chicago, IL <b>Dates:</b> October 4-9, 2024 <b>Work Days:</b> 6 <b>Purpose:</b> To gain strategies, tools, skills, frameworks, and best practices to advance unity, belonging, and student efficacy across our districts, and to strengthen culture, climate, and student achievement.	Basel Touchan April Stanley Soraya Matthews Lanisha Hostler Murray Garvin Melissa Stewart	John D Price John D Price John D Price John D Price John D Price John D Price	NO NO NO NO NO NO	Gen Fund/Equity Gen Fund/Equity Gen Fund/Equity Gen Fund/Equity Gen Fund/Equity Gen Fund/Equity	\$3,898.00 \$3,898.00 \$3,898.00 \$3,898.00 \$3,898.00 \$3,898.00
<b>Professional Activity:</b> Mien Company / WB Manufacturing Showroom Tour and Installation Visits <b>Location:</b> Grand Rapids, MI / Thorp, WI <b>Dates:</b> October 6-8, 2024 <b>Work Days:</b> 2 <b>Purpose:</b> To experience the importance of furniture in education spaces, including research behind being in an agile environment as it relates to furnishing The HILL.	Michelle Wilson Vivian Coles	John D Price John D Price	NO NO	Outside/Third Party Outside/Third Party	\$1,795.00 \$1,795.00
<b>Professional Activity:</b> American Institute of Architects Women's Leadership Summit 2024	Melinda Joseph-Dezarn	John D Price	NO	Gen Fund/Operations & Support	\$2,194.00

**Location:** Chicago, IL

**Dates:** October 8-10, 2024

**Work Days:** 3

**Purpose:** To collaborate and learn leadership and current trends in the field of architecture.

<b>Professional Activity:</b>	National Health Science Conference	Brittnie Wilson	Tates Creek High	YES	Grant/LAVEC	\$2,775.00
<b>Location:</b>	Phoenix, AZ	Patricia Fitzpatrick	Tates Creek High	YES	Grant/LAVEC	\$2,775.00
<b>Dates:</b>	October 14-18, 2024	Becky Baker	Tates Creek High	YES	Grant/LAVEC	\$2,775.00

**Work Days:** 5

**Purpose:** To explore the latest advancements in health science education.

<b>Professional Activity:</b>	World-Class Instructional Design and Assessment Annual Conference	Kelley Houser	John D Price	NO	Title III	\$3,000.00
<b>Location:</b>	Pittsburg, PA					
<b>Dates:</b>	October 15-19, 2024					

**Work Days:** 4

**Purpose:** To obtain practical application resources and strategies to bring back and share with colleagues working directly with our students.

<b>Professional Activity:</b>	Council of the Great City School Fall Conference	Tracy Bruno	John D Price	NO	Gen Fund/Chief of Staff	\$2,925.00
<b>Location:</b>	Dallas, TX	Miranda Scully	John D Price	NO	Gen Fund/FACE	\$2,500.00
<b>Dates:</b>	October 16-19, 2024					

**Work Days:** 3

**Purpose:** To bring together big city school educators to share and exchange ideas and strategies for shaping the future of urban education.

<b>Professional Activity:</b>	2024 Advance Career Technical Education Fall Meeting	Elizabeth Fain	Tates Creek High	NO	Outside/Third Party	\$3,105.00
<b>Location:</b>	Phoenix, AZ					
<b>Dates:</b>	October 20-23, 2024					

**Work Days:** 3

**Purpose:** To learn more about the launch of the Modernized National Career Clusters Framework.

<b>Professional Activity:</b>	National Minority Supplier Development Council Annual Conference and Exchange	Sarah Gaines	John D Price	NO	Gen Fund/Economic	\$3,300.00
<b>Location:</b>	Atlanta, GA					
<b>Dates:</b>	October 20-24-2024					

**Work Days:** 4

**Purpose:** To provide FCPS the opportunity to network with minority business owners and learn best practices.

<b>Professional Activity:</b>	Ford Next Generation Learning Superintendents Council	Bill Bradford	John D Price	NO	Gen Fund/School Leadership	\$2,095.00
<b>Location:</b>	Hampton, VA					
<b>Dates:</b>	October 21-23, 2024					

**Work Days:** 3

**Purpose:** To cultivate an environment of shared learning and mutual support, empowering district leaders to drive impactful change.

<b>Professional Activity:</b>	National Assembly for Family Engagement in Education	Charliese Lewis	John D Price	NO	Outside/Third Party	\$3,088.00
<b>Location:</b>	Denver, CO	Carisa Lipp	John D Price	NO	Outside/Third Party	\$3,088.00
<b>Dates:</b>	October 22-25, 2024	Sandra Chambers-Collins	John D Price	NO	Outside/Third Party	\$3,088.00
<b>Work Days:</b>	4	Sharon Mofield-Boswell	John D Price	NO	Outside/Third Party	\$3,088.00
		Lasheena Deadwyler Hudson	John D Price	NO	Outside/Third Party	\$3,088.00

**Purpose:** To create spaces for families to partake in their child's education team by sharing ideas and resources for families to engage with educators, build partnerships, and strengthen connections.

<b>Professional Activity:</b>	2024 Kentucky Association for Assessment Coordinators Scott Trimble Workshop	Shannon Stinson	John D Price	NO	Gen Fund/Assessment	\$500.00
<b>Location:</b>	Louisville, KY					
<b>Dates:</b>	October 24-25, 2024					
<b>Work Days:</b>	2					
<b>Purpose:</b>	To work together as schools and districts to embrace change to succeed in today's rapidly evolving educational landscape.					
<b>Professional Activity:</b>	Teaching Learning Coaching Conference	David Wright	William W Brown Elem	YES	Title II	\$3,309.00
<b>Location:</b>	New Orleans, LA	Carrie Mulert	William W Brown Elem	NO	Title II	\$3,309.00
<b>Dates:</b>	October 26-29, 2024					
<b>Work Days:</b>	2					
<b>Purpose:</b>	To develop as a teacher leader/mentor in our school community and to learn the strategies needed for anticipating and overcoming hurdles that coaches face when working with teachers.					
<b>Professional Activity:</b>	Administrative Professionals Conference	Nakia Talbert	Henry Clay High	NO	School Funds	\$3,740.00
<b>Location:</b>	Aurora, CO					
<b>Dates:</b>	October 27-30, 2024					
<b>Work Days:</b>	3					
<b>Purpose:</b>	To advance skills related to my role as an administrative assistant, grow leadership skills and collaborate with other educational administrative professionals.					
<b>Professional Activity:</b>	Family Resource/Youth Services Center Fall Institute 2024	Nydia Higgins	Northern Elem	NO	Gen Fund/FRYSC	\$1,072.00
<b>Location:</b>	Louisville, KY	Josh Owsley	Lansdowne Elem	NO	Gen Fund/FRYSC	\$1,072.00
<b>Dates:</b>	October 28-30, 2024	Morgan Ward	Wellington Elem	NO	Gen Fund/FRYSC	\$1,072.00
<b>Work Days:</b>	3	Anthony White	Martin L King Academy	NO	Gen Fund/FRYSC	\$1,072.00
		Candice Mimes	Bryan Station High	NO	Gen Fund/FRYSC	\$1,072.00
		Laura Livesay	Liberty Elem	NO	Gen Fund/FRYSC	\$1,072.00
		Lynda Stevenson	Yates Elem	NO	Gen Fund/FRYSC	\$1,072.00
		Ashli Dunn	Arlington Elem	NO	Gen Fund/FRYSC	\$1,072.00
		Shelli Gregory	Picadome Elem	NO	Gen Fund/FRYSC	\$1,072.00
		Alexis Bell	STEAM Academy	NO	Gen Fund/FRYSC	\$1,072.00
		Kathryn Leon	Lafayette High	NO	Gen Fund/FRYSC	\$1,072.00
		Patricia Shobe	Paul L Dunbar High	NO	Gen Fund/FRYSC	\$1,072.00
		Dionne Washington	Ashland Elem	NO	Gen Fund/FRYSC	\$587.00
		John Sexton	Sandersville Elem	NO	Gen Fund/FRYSC	\$1,072.00
<b>Purpose:</b>	To enhance knowledge of best practices in collaborative approaches to support students and families in mitigating non-academic barriers to student achievement.					
<b>Professional Activity:</b>	2024 HPS Annual Committee Meeting	Gwendolyn Medley	John D Price	NO	Outside/Third Party	\$850.00
<b>Location:</b>	Grand Rapids, MI					
<b>Dates:</b>	October 28-30, 2024					
<b>Work Days:</b>	2.5					
<b>Purpose:</b>	To represent Kentucky on the HPS Committee and to meet regarding price, contracts and agreements including a vendor showcase.					
<b>Professional Activity:</b>	Aurora Institute Symposium	Brittany Readnower-Phillips	Dixie Elem	NO	Outside/Third Party	\$3,125.00
<b>Location:</b>	New Orleans, LA	Mackenzie Bailes	Dixie Elem	NO	Outside/Third Party	\$3,125.00
<b>Dates:</b>	November 2-5, 2024	Christa McClellan	Dixie Elem	YES	Title I	\$3,125.00
<b>Work Days:</b>	1	Lindsay Wallace	Dixie Elem	YES	Title I	\$3,125.00
		Kimberly Combs	Dixie Elem	YES	Title I	\$3,125.00
		Kelli Gould	Dixie Elem	YES	Title I	\$3,125.00

		Amy Cottle	Dixie Elem	YES	Title I	\$3,125.00
		Rebecca McQuerry	Dixie Elem	YES	Title I	\$3,125.00
		AllieShae Serres	Dixie Elem	YES	Title I	\$3,125.00
		Elizabeth Page Harman	Dixie Elem	YES	Title I	\$3,125.00
	<b>Purpose:</b> To bring together innovators working to transform K-12 education.					
<b>Professional Activity:</b>	Kentucky School Nutrition Association Managers Conference	Michelle Coker	John D Price	NO	Gen Fund/Child Nutrition	\$700.00
	<b>Location:</b> Owensboro, KY					
	<b>Dates:</b> November 5-7, 2024					
	<b>Work Days:</b> 2.5					
	<b>Purpose:</b> To earn the SNS Credential, which recognizes their skills and knowledge in managing school nutrition programs.					
<b>Professional Activity:</b>	National Association for the Education of Homeless Children and Youth Annual Conference & Pre-Conference Event	Terona Cobble-Johnson	John D Price	NO	Grant/McKinney Vento	\$2,710.00
		Sheila Clark	John D Price	NO	Grant/ESS	\$2,410.00
		Toni Dunn	John D Price	NO	Grant/McKinney Vento	\$2,610.00
	<b>Location:</b> Orlando, FL					
	<b>Dates:</b> November 15-19, 2024					
	<b>Work Days:</b> 4					
	<b>Purpose:</b> To ensure educational equity and excellence for children and youth experiencing homelessness.					
<b>Professional Activity:</b>	National Center for Families Learning Conference	Miranda Scully	John D Price	NO	Gen Fund/FACE	\$1,995.00
	<b>Location:</b> Louisville, KY					
	<b>Dates:</b> November 17-20, 2024					
	<b>Work Days:</b> 3					
	<b>Purpose:</b> To discover practices and ideas to create equitable and relevant family learning experiences.					
<b>Professional Activity:</b>	2024 National Alliance of Black School Educators Conference	Lanisha Hostler	John D Price	NO	Grant/ESS	\$2,800.00
		Elizabeth Epperson	John D Price	NO	Grant/ESS	\$2,800.00
		Kendra Mulder	John D Price	NO	Grant/ESS	\$2,800.00
		Martin Scully	John D Price	NO	Grant/ESS	\$2,800.00
		DeVonda Williams	Mary Todd Elem	NO	Grant/ESS	\$2,800.00
		Antoine Sims	John D Price	NO	Grant/ESS	\$2,800.00
		Cynae Adams	John D Price	NO	Grant/ESS	\$2,800.00
		Karma Potter Wilson	John D Price	NO	Grant/ESS	\$2,800.00
	<b>Location:</b> Atlanta, GA					
	<b>Dates:</b> November 20-24, 2024					
	<b>Work Days:</b> 5					
	<b>Purpose:</b> To advance educational equity and excellence for Black students.					
<b>Professional Activity:</b>	American Council on the Teaching of Foreign Language Conference	Adan Henriquez	John D Price	NO	Gen Fund/Multilingual	\$3,055.00
	<b>Location:</b> Philadelphia, PA					
	<b>Dates:</b> November 21-24, 2024					
	<b>Work Days:</b> 2					
	<b>Purpose:</b> To expand knowledge in instructional strategies, advocacy opportunities, immersion practices and networking with world language teachers across the nation.					
<b>Professional Activity:</b>	Mathematics in a Professional Learning Community at Work Summit	Chelsea Mason	William W Brown Elem	YES	Title II	\$2,859.00
	<b>Location:</b> Baltimore, MD					
	<b>Dates:</b> December 2-5, 2024					
	<b>Work Days:</b> 4					
	<b>Purpose:</b> To enhance my ability to create daily instructional routines that engage students in mathematical tasks aligned with the essential standards.					
<b>Professional Activity:</b>	National Association of Agriculture Educators Conference	Jacob Ball	Carter GW Academy	YES	Perkins Grant	\$2,565.00

**Activity:**

**Location:** San Antonio, TX

**Dates:** December 2-6, 2024

**Work Days:** 5

**Purpose:** To find the piece to your professional development puzzle in over 80 different agricultural education specific professional development workshops and network with your peers from across the nation.



Fayette County Public Schools

REQUEST FOR PROFESSIONAL LEAVE AND SUB REQUEST FORM

DATE OF REQUEST

NAME (LAST, FIRST, INITIAL)

Bruno, Tracy

SCHOOL/DEPARTMENT

Chief of Staff

EMPLOYEE NUMBER

CLASSIFICATION

Certified Classified

SUBJECT / GRADE TAUGHT (IS APPLICABLE)

N/A

TITLE OF PROFESSIONAL LEAVE ACTIVITY

Council of the Great City School Fall Conference

Table with columns: LOCATION (City/State), NUMBER OF WORKDAYS, WILL YOU BE STAYING OVERNIGHT?, NUMBER OF DAYS (INCLUDING TRAVEL TIME), DEPARTURE / RETURN DATES

Table with columns: SUB REQUIRED (ENTER DATES), SUB PREFERENCE, ORIGIN OF FUND, FUND COMPLETED BY BUDGET (GR)

Table with columns: SUB FUNDING SOURCE, SUB FUND BUDGET (GR, B, V, OTH), TIME (Full day, Half day, AM, PM)

EXPENSE ESTIMATE: Transportation costs are limited to reimbursement for economy class destination and return if automobile is utilized. Reimbursement is limited to actual cost to the district. No economy ground transportation mileage.

Table with columns: LODGING, MEALS, TRANSPORTATION, REGISTRATION, MISCELLANEOUS (PARKING, TOLLS, ETC)

Table with columns: CAR RENTAL (Authorization required), CAR RENTAL AUTHORIZATION (SUPERINTENDENT OR DESIGNEE) Signature, Date

Table with columns: TOTAL ESTIMATED EXPENSES, FUNDING SOURCE (School funds, Grant, School PD funds, District PD funds, Classified PD funds, Other)

OTHER COMMENTS (REQUIRED): To bring together big-city school educators to share and exchange ideas and strategies for shaping the future of urban education.

APPROVALS

Employee Policy Agreement: I have read and agree to the terms and conditions of the FCPS Professional Development Leave Policy. Employee Signature: [Signature] Date: 8-26-24

Table with columns: PRINCIPAL/DIRECTOR Signature, Date; BUDGET MANAGER Signature, Date; PROFESSIONAL DEVELOPMENT REF (MUST BE SIGNED IF PD FUNDS ARE USED) Signature, Date

APPROVED BY SCHOOL COUNCIL ON: [Signature] Date: [Date]

REQUEST HAS BEEN APPROVED ON THE BOARD OF EDUCATION AGENDA DISTRIBUTION: Forward to Office of Professional Growth & Development



**Fayette County Public Schools**  
**REQUEST FOR PROFESSIONAL LEAVE**  
**AND SUB REQUEST FORM**

DATE OF REQUEST

8/21/2024

NAME (LAST, FIRST, INITIAL)

Scully, Miranda

SCHOOL/DEPARTMENT

FACE-CPEO

EMPLOYEE NUMBER

309784

CLASSIFICATION

Certified     Classified

SUBJECT / GRADE TAUGHT (IF APPLICABLE)

N/A

TITLE OF PROFESSIONAL LEAVE ACTIVITY:

Council of the Great City Schools

LOCATION (CITY, STATE)

Dallas, TX

NUMBER OF WORKDAYS

3

WILL YOU BE STAYING OVERNIGHT?

Yes     No

NUMBER OF DAYS (INCLUDING TRAVEL TIME)

4

DEPARTURE / RETURN DATES

October 16-19, 2024

SUB REQUIRED: (ENTER DATES)

N/A

SUB PREFERENCE

N/A

ORG / OBJ / PROJ

(TO BE COMPLETED BY BUDGET MGR)

0001150-0589-DEPT

Full day     AM  
 Half day     PM

SUB FUNDING SOURCE

SUB-FUNDS BUDGET MGR. SIGNATURE

**EXPENSE ESTIMATE**

Transportation costs are limited to reimbursement for economy air to destination and return. If automobile is utilized, reimbursement is limited to least cost to the district, i.e. economy, round trip air fare or mileage.

LODGING

\$ 900.00

MEALS

\$ 200.00

TRANSPORTATION

\$ 700.00

REGISTRATION

\$ 500.00

MISCELLANEOUS (PARKING, TOLLS, ETC.)

\$ 200.00

CAR RENTAL (Authorization Required)

CAR RENTAL AUTHORIZATION (SUPERINTENDENT OR DESIGNEE)

Signature

Date

TOTAL ESTIMATED EXPENSES

\$ 2,500.00

FUNDING SOURCE:

ORG / OBJ / PROJ

F.A.C.E

School funds     District PD funds  
 Grant (Specify)     Classified PD funds  
 School PD funds     Other (Specify)

**PURPOSE OF PROFESSIONAL LEAVE AND OTHER REMARKS (REQUIRED)**

To take advantage of opportunity to support and collaborate with other Great City Schools Leads. This will be an opportunity to review and discuss the latest needs, resources and tools related to providing best practices for students, staff and families.

**APPROVALS**

Employee Policy Agreement: I have read and agree to the terms and conditions of the FCPS Professional Development Leave Policy.

Employee Signature: *[Signature]* Date: 8/21/24

PRINCIPAL/DIRECTOR

BUDGET MANAGER

PROFESSIONAL DEVELOPMENT REP.

(MUST BE SIGNED IF PD FUNDS ARE USED)

Signature

*[Signature]*

Signature

*[Signature]*

Signature

Date

8-24

Date

8/21/24

Date

Approved by SBDM council on

Included in SBDM Council minutes as item number

**FOR PD OFFICE USE ONLY:**

REQUEST HAS BEEN APPROVED ON THE \_\_\_\_\_ BOARD OF EDUCATION AGENDA

DISTRIBUTION: Forward to Office of Professional Growth & Development



# Fayette County Public Schools

## PROFESSIONAL LEAVE BY DISTRICT PERSONNEL PLANNING MEETING - October 14, 2024

Professional Leave Request	Staff Member(s)	Location	Substitute	Funding Source(s)	Total Cost
<b>Professional Activity:</b> World-Class Instructional Design and Assessment Annual Conference <b>Location:</b> Pittsburgh, PA <b>Dates:</b> October 15-18, 2024 <b>Work Days:</b> 3.5 <b>Purpose:</b> To provide educators with research-based strategies and instructional practices to help them advance academic language development and achievement for their students.	Shannon Stinson	John D Price	NO	Gen Fund/Assessment	\$2,729.00
<b>Professional Activity:</b> Council of the Great City Schools Conference <b>Location:</b> Dallas, TX <b>Dates:</b> October 16-20, 2024 <b>Work Days:</b> 3 <b>Purpose:</b> To bring together big city school educators to share and exchange ideas and strategies for shaping the future of urban education.	Joe Gibson	Leestown Middle	NO	Title II	\$3,000.00
<b>Professional Activity:</b> American Association for Employment in Education Annual National Conference <b>Location:</b> Denver, CO <b>Dates:</b> October 21-24, 2024 <b>Work Days:</b> 4 <b>Purpose:</b> To provide learning and networking opportunities for professionals from: career services, Colleges of Education, academic advising, K-12 recruitment and school system administration.	Lori Bowen	John D Price	NO	Title II	\$3,100.00
<b>Professional Activity:</b> Ford Next Generation Learning Leadership Council (Academies of Lexington) <b>Location:</b> Hampton, VA <b>Dates:</b> October 21-24, 2024 <b>Work Days:</b> 4 <b>Purpose:</b> To cultivate an environment of shared learning and mutual support, empowering district leaders to drive impactful change.	Amanda Wickersham	John D Price	NO	Gen Fund/Innovation	\$2,600.00
<b>Professional Activity:</b> Non-Traditional Instruction Training <b>Location:</b> La Grange, KY <b>Dates:</b> October 23-25, 2024 <b>Work Days:</b> 2 <b>Purpose:</b> To deliver instruction to every student in the district and provide for student and teacher interaction on NTI days, with the ultimate goal of continuing instruction.	Crystal Holman	Frederick Douglass High	YES	Gen Fund/Innovation	\$524.00
<b>Professional Activity:</b> Non-Traditional Instruction Training <b>Location:</b> La Grange, KY <b>Dates:</b> October 24-25, 2024 <b>Work Days:</b> 2 <b>Purpose:</b> To deliver instruction to every student in the district and provide for student and teacher interaction on NTI days, with the ultimate goal of continuing instruction.	Larry D. Casey	Tates Creek High	YES	Gen Fund/Innovation	\$378.00
<b>Professional Activity:</b> 2024 Health Physics Society Annual Committee Meeting <b>Location:</b> Grand Rapids, MI	Michelle Coker	Child Nutrition	NO	Outside/Third Party	\$850.00

Dates: October 28-30, 2024

Work Days: 2.5

Purpose: To represent Kentucky on the HPS Committee and to meet regarding price, contracts and agreements including a vendor showcase.

<b>Professional Activity:</b> Family Resource/Youth Services Center Fall Institute 2024	Candace Church	Tates Creek Middle	NO	Gen Fund/FRYSC	\$622.00
<b>Location:</b> Louisville, KY	Roxanne Brown	Bryan Station Middle	NO	Gen Fund/FRYSC	\$1,072.00
<b>Dates:</b> October 28-30, 2024	Desiree Marshall	Frederick Douglass High	NO	Gen Fund/FRYSC	\$1,072.00
	Jason Jackson	Tates Creek Elem	NO	Gen Fund/FRYSC	\$1,072.00
	Jasmine Collins	Leestown Middle	NO	Gen Fund/FRYSC	\$1,015.00
	Philnisha Lindsey	Henry Clay High	NO	Gen Fund/FRYSC	\$1,072.00
	Carla Mack	EJ Hayes Middle	NO	Gen Fund/FRYSC	\$1,218.00
	Carmen Cotto	Cardinal Valley Elem	NO	Gen Fund/FRYSC	\$994.00
<b>Work Days:</b> 3	Kathryn Chastain Leon	Lafayette High	NO	Gen Fund/FRYSC	\$1,072.00

Purpose: To enhance knowledge of best practices in collaborative approaches to support students and families in mitigating non-academic barriers to student achievement.

<b>Professional Activity:</b> Aurora Institute Symposium 2024	Elizabeth Page Harman	Dixie Elem	NO	Title I	\$3,895.00
<b>Location:</b> New Orleans, LA					
<b>Dates:</b> November 1-5, 2024					

Work Days: 1

Purpose: To bring together innovators working to transform K-12 education.

<b>Professional Activity:</b> Aurora Institute Symposium 2024	Cynthia Bruno	Rise STEM Academy	NO	Grant/OVEC	\$2,515.00
<b>Location:</b> New Orleans, LA	Kathryn Carter	Rise STEM Academy	NO	Title I	\$2,515.00

Dates: November 2-5, 2024

Work Days: 1

Purpose: To bring together innovators working to transform K-12 education.

<b>Professional Activity:</b> Solution Tree Professional Learning Community at Work Institute: Build School Culture Where Learning Thrives	Gregory Smith	William W Brown Elem	NO	Title I	\$2,700.00
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Location: San Antonio, TX

Dates: November 4-8, 2024

Work Days: 4

Purpose: To delve deep into the three big ideas of a PLC - a focus on learning, building a collaborative culture, and resolute orientation.

<b>Professional Activity:</b> Kentucky School Nutrition Association Managers Conference	Michelle Coker	Child Nutrition	NO	Grant/FUND 51	\$700.00
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Location: Owensboro, KY

Dates: November 5-7, 2024

Work Days: 2.5

Purpose: To promote the optimal health, nutrition, and education of all children.

<b>Professional Activity:</b> Innovative Schools Summit	Alexandria Schild	The Stables	YES	Title I	\$3,314.00
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Location: Chicago, IL

Dates: November 5-10, 2024

Work Days: 3

Purpose: To improve teaching strategies used to work with at-risk students.

<b>Professional Activity:</b> Kentucky Science Teachers Association: Fueling Curiosity Conference	Kristi Fehr	Cassidy Elem	YES	Outside/Third Party	\$565.00
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**Location:** Bowling Green, KY  
**Dates:** November 7-9, 2024

**Work Days:** 1

**Purpose:** To assist science educators implementing the Kentucky Academic Standards for Science and to promote the science interests and talents of Kentucky students.

**Professional Activity:** Kentucky Thespians Festival Jason Meenach Frederick Douglass High YES School Funds \$445.00

**Location:** Owensboro, KY  
**Dates:** November 7-9, 2024

**Work Days:** 2

**Purpose:** To learn about arts advocacy, standards, and arts strategies.

**Professional Activity:** National Alliance of Black School Educators Conference Fredrick Snodgrass Bryan Station High NO IDEA/Special ED \$3,050.00

**Location:** Atlanta, GA  
**Dates:** November 19-23, 2024

**Work Days:** 3

**Purpose:** To continue to learn and engage in issues that impact students of color.

**Professional Activity:** National Alliance of Black School Educators Conference Lasheena Deadwyler Hudson John D Price NO IDEA/Special ED \$3,050.00

Sherr Jackson John D Price NO IDEA/Special ED \$3,050.00

**Location:** Atlanta, GA Essien Jackson John D Price NO IDEA/Special ED \$3,050.00

**Dates:** November 19-24, 2024 Richard Williams John D Price NO IDEA/Special ED \$3,050.00

TaQuoya Shegog John D Price NO IDEA/Special ED \$3,050.00

**Work Days:** 5 Sandra Chamber-Collins John D Price NO IDEA/Special ED \$3,050.00

Cassandra Gatewood John D Price NO IDEA/Special ED \$3,050.00

**Purpose:** To continue to learn and engage in issues that impact students of color.

**Professional Activity:** Association of School Business Officials Conference Kenyata Cochran John D Price NO Gen Fund/Finance \$1,800.00

**Location:** Murfreesboro, TN

**Dates:** November 20-22, 2024

**Work Days:** 3

**Purpose:** To help provide administrative support to the district through Financial Accounting and Benefits Services through professional development by school business experts in diverse school business class offerings.

**Professional Activity:** American Council on the Teaching of Foreign Languages Yan Wang Bryan Station High YES Outside/Third Party \$1,798.00

**Location:** Philadelphia, PA

**Dates:** November 20-24, 2024

**Work Days:** 3

**Purpose:** To learn strategies of teaching world languages and have networking with world language teachers nationwide.

**Professional Activity:** Association for Career and Technical Education Vision James McMillin John D Price NO Gen Fund/High School Chiefs \$2,490.00

**Location:** San Antonio, TX

**Dates:** December 4-7, 2024

**Work Days:** 3

**Purpose:** To provide educational leadership in developing a competitive workforce.

**Professional Activity:** National Alliance of Black School Educators Conference Vision Fredrick Snodgrass Bryan Station High NO IDEA/Special ED \$3,050.00

**Location:** San Antonio, TX Christopher Salyers John D Price NO Gen Fund/High School Chiefs \$2,490.00

Dates: December 4-7, 2024

Work Days: 3

Purpose: To help career and technical educators thrive in their careers.

**Professional Activity:** Kentucky Farm Bureau State Meeting      Mary Nicole Jones      Locust Trace Center      NO      Grant/LAVEC      \$1,171.00

Location: Louisville, KY

Dates: December 5-7, 2024

Work Days: 2

Purpose: To keep me up to date on current and trending agriculture policies and legislation affecting our agriculture business and industry partners as well as afford the opportunity to meet new partners.

**Professional Activity:** 2024 Learning Forward Annual Conference      Shannon Stinson      John D Price      NO      Gen Fund/Assessment      \$3,140.00  
Jesse Mettille      John D Price      NO      Gen Fund/Assessment      \$3,140.00

Location: Denver, CO

Dates: December 7-11, 2024

Work Days: 3

Purpose: To focus on creating and sustaining equity and excellence in teaching and learning every day.

**Professional Activity:** Texas Computer Education Association Convention and Expo      Amanda Yates      William W Brown Elem      YES      Title II      \$3,125.00

Location: Austin, TX

Dates: February 1-5, 2025

Work Days: 3

Purpose: To learn about new instructional and operational technology updates and network with others in similar roles from around the nation.

**Professional Activity:** Beyond School Hours Conference      Harold David Hoskins      Mary Britton Middle      NO      Gen Fund/Middle School Chiefs      \$2,411.00

Location: Orlando, FL

Dates: February 12-16, 2025

Work Days: 3

Purpose: To focus on strategic leadership, content and program design, program sustainability, and community connections, and technology.

**Professional Activity:** American Association of School Administrators Urban      Tiffany Marshall      John D Price      NO      Gen Fund/Superintendent      \$1,650.00  
Superintendents Academy Summit

Location: New Orleans, LA

Dates: March 3-5, 2025

Work Days: 3

Purpose: To enhance leadership skills and inspire innovative solutions to improve education outcomes for all students.

**Professional Activity:** American Association of School Administrators National      Matt Marsh      John D Price      NO      Gen Fund/Elementary Chiefs      \$3,325.00  
Conference on Education      Lisa Smith      John D Price      NO      Gen Fund/Elementary Chiefs      \$3,325.00

Location: New Orleans, LA

Dates: March 5-7, 2025

Work Days: 3

Purpose: To proactively shape strategies and initiatives to address challenges, trends and opportunities in education.

**Professional Activity:** American Association of School Administrators National      Nikita Reed      John D Price      NO      Gen Fund/Middle School Chiefs      \$3,865.00  
Conference on Education      Erika Bowles      John D Price      NO      Gen Fund/Middle School Chiefs      \$3,765.00

Location: New Orleans, LA

Dates: March 5-8, 2025

Work Days: 3

Purpose: To proactively shape strategies and initiatives to address challenges, trends and opportunities in education.

<b>Professional Activity:</b>	Non-Traditional Instruction Training	Larry D. Casey	Tates Creek High	YES	Gen Fund/Innovation	\$378.00
<b>Location:</b>	La Grange, KY					
<b>Dates:</b>	March 6-7, 2025					
<b>Work Days:</b>	2					
<b>Purpose:</b>	To deliver instruction to every student in the district and provide for student and teacher interaction on NTI days, with the ultimate goal of continuing instruction.					
<b>Professional Activity:</b>	Council for Exceptional Children National Conference	Brandon Bowen	William W Brown Elem	YES	Title II	\$2,398.00
<b>Location:</b>	Baltimore, MD	Jennifer Caudill	William W Brown Elem	YES	Title II	\$2,398.00
<b>Dates:</b>	March 11-15, 2025	Amy Vinson	William W Brown Elem	NO	Title II	\$2,398.00
<b>Work Days:</b>	4					
<b>Purpose:</b>	To connect with and learn from special education professionals from around the world with sessions that will tailor my professional learning to my specific needs.					
<b>Professional Activity:</b>	Society of Health and Physical Educators America Baltimore Conference	Jacqueline Branham	William W Brown Elem	YES	Title II	\$3,200.00
<b>Location:</b>	Baltimore, MD					
<b>Dates:</b>	March 31 - April 5, 2025					
<b>Work Days:</b>	5					
<b>Purpose:</b>	To learn best practices for creating an inclusive environment in HPE classes.					
<b>Professional Activity:</b>	2024 National School Social Work Conference	Shericka Smith	John D Price	NO	Grant/ESS	\$1,960.00
<b>Location:</b>	Atlanta, GA					
<b>Dates:</b>	April 9-12, 2025					
<b>Work Days:</b>	3					
<b>Purpose:</b>	To bring back new concepts and ideas for school social work and district mental health programs.					
<b>Professional Activity:</b>	Executive Assistant Ignite	Mavis Jackson	John D Price	NO	Gen Fund/Chief of Staff	\$3,515.00
<b>Location:</b>	Louisville, KY					
<b>Dates:</b>	May 5-8, 2025					
<b>Work Days:</b>	3					
<b>Purpose:</b>	To elevate my skills in expert led sessions based on technology and automation, business performance and executive operations.					
<b>Professional Activity:</b>	Executive Assistant Ignite	Andria Jackson	John D Price	NO	Gen Fund/Superintendent	\$4,320.00
<b>Location:</b>	Louisville, KY					
<b>Dates:</b>	May 6-8, 2025					
<b>Work Days:</b>	3					
<b>Purpose:</b>	To elevate my skills in expert led sessions based on technology and automation, business performance and executive operations.					



Fayette County Public Schools

DATE OF REQUEST

# REQUEST FOR PROFESSIONAL LEAVE AND SUB REQUEST FORM

9/13/24

NAME (LAST, FIRST, INITIAL) SCHOOL/DEPARTMENT EMPLOYEE NUMBER

Blosin, Joe Teacher 300871

CLASSIFICATION SUBJECT / GRADE TAUGHT (IF APPLICABLE)

Certified  Classified

TITLE OF PROFESSIONAL LEAVE ACTIVITY

Council of the Great City Schools 68th Annual Conf.

CATION (CITY, STATE) NUMBER OF WORKDAYS WILL YOU BE STAYING OVERNIGHT? NUMBER OF DAYS (INCLUDING TRAVEL TIME) DEPARTURE / RETURN DATES

Dallas, TX 3  Yes  No 5 Oct. 16-20 2024

SUB REQUIRED (ENTER DATES) SUB PREFERENCE ORG/OBJ/PROJ

(TO BE COMPLETED BY BUDGET MGR)

Full day  AM  Half day  PM SUB FUNDING SOURCE SUB FUNDS BUDGET MGR SIGNATURE

EXPENSE ESTIMATE Transportation costs are limited to reimbursement for economy class destination and return automobile is limited to reimbursement limited to cost up to the district for economy round trip fare on mileage.

LODGING MEALS TRANSPORTATION REGISTRATION MISCELLANEOUS (PARKING, TOLLS, ETC.)

1,375.00 \$ 300.00 \$ 900.00 \$ 425.00

RENTAL (Authorization Required) CAR RENTAL AUTHORIZATION (SUPERINTENDENT OR DESIGNEE)

Signature Date

TOTAL ESTIMATED EXPENSES FUNDING SOURCE

3,000.00 Title II  School funds  District PD funds  Grant (Specify)  Classified PD funds  School PD funds  Other (Specify)

ROSE OF PROFESSIONAL LEAVE AND OTHER REMARKS (REQUIRED)

a year's conference will bring together big-city school educators to share and exchange ideas and strategies for shaping the future of urban education.

## APPROVALS

Policy Agreement: I have read and agree to the terms and conditions of the FGPS Professional Development Leave Policy.

Employee Signature: [Signature] Date: 9/13/24

PRINCIPAL/DIRECTOR BUDGET MANAGER PROFESSIONAL DEVELOPMENT REP (MUST BE SIGNED IF PD FUNDS ARE USED)

Signature Signature Signature

Date Date Date

Approved by SBDM Council on included in SBDM Council minutes as item number

FOR PD ONLY (TO BE ONLY)

REQUEST HAS BEEN APPROVED ON THE BOARD OF EDUCATION AGENDA

DISTRIBUTION: Forward to Office of Professional Growth & Development